



CITY OF BURBANK

Public Works Department

APPLICATION FOR NEWSRACK REGISTRATION

_____ TITLE OF PUBLICATION _____ NEWSRACK LOCATION / ADDRESS _____

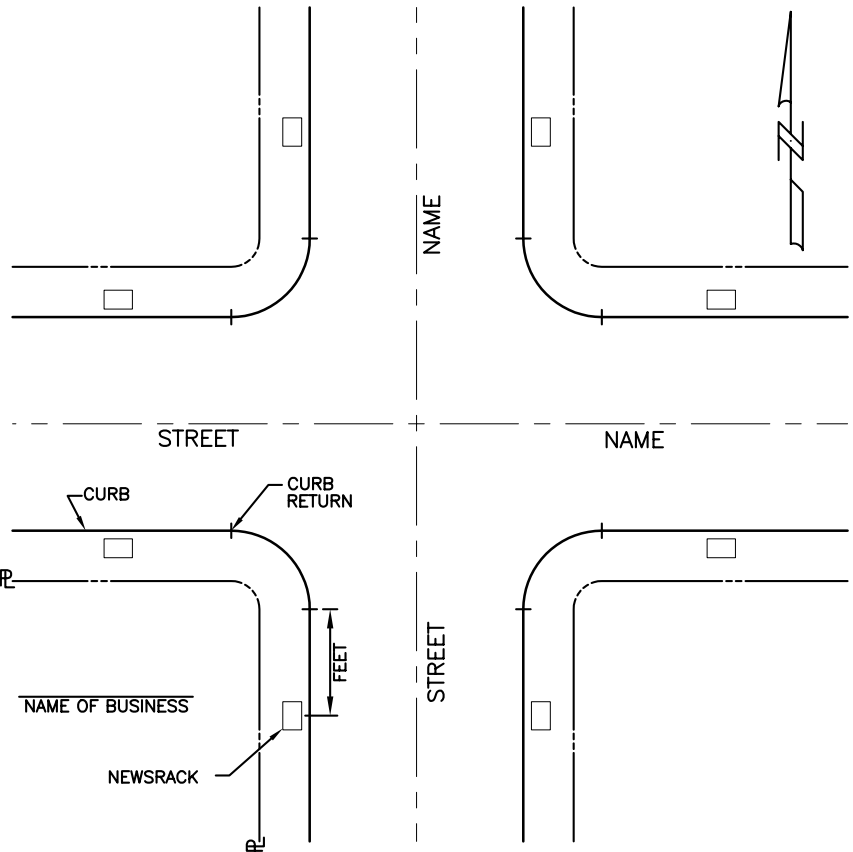
_____ NEWSRACK OWNER'S NAME AND ADDRESS _____

Newsrack owner agrees to comply with the requirements of the Burbank Municipal Code Title 5 Chapter 3 - 1007 and; to indemnify and hold harmless the City, its officials, and employees from any loss, liability, or damage including expenses and costs, for bodily or personal injury, and for property damage sustained by any person as a result of the installation, use and/or maintenance of the newsrack approved by this registration.

See reverse side for "Requirements for Installation and Maintenance of Newsracks".

NOTE:

1. The 'North' direction is toward the top of the sheet, as indicated by north arrow. Therefore streets should be oriented and named accordingly. (e.g. Olive Avenue is considered an east-west oriented street).
2. Black out one of the eight blocks to indicate location of newsrack.
3. Show distance of Newsrack from the near 'curb return' .
4. Indicate name of business fronting newsrack, if applicable.



_____ AUTHORIZED AGENT'S NAME _____

_____ Tel. No. / Fax No. _____

_____ SIGNATURE _____

_____ DATE _____

| | |
|---|-------------------------------------|
| <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED PUBLIC WORKS DIRECTOR By: _____ | COMMENTS _____ _____ _____ |
|---|-------------------------------------|

REQUIREMENTS FOR INSTALLATION AND MAINTENANCE OF NEWSRACKS

(See BMC Title 5-3-1007 for complete text of code requirements)

- A. REGISTRATION: Applicant shall furnish name, address, and telephone number of owner of newsrack, and pay registration fee of \$100.00 and, thereafter, an annual renewal fee of \$50.00 per rack.
- B. INSURANCE: Applicant shall file public liability insurance with minimum coverage of \$1,000,000, and shall name the City of Burbank as an additional insured on a Separate Endorsement.
- C. PLACEMENT: Newsracks shall be placed between 18 inches and 24 inches from curb face, and shall be bolted to the sidewalk.
- D. IDENTIFICATION: Every person who installs and maintains a newsrack on the public sidewalk shall affix his/her name, address, and telephone number to the inside transparent lid face.
- E. LOCATION: NO newsrack shall be located:
 - 1) within (5) feet of any marked crosswalk, fire hydrant, fire call box, police call box or emergency facility, driveway, bus bench or any bench for public convenience, power pole, street light, traffic signal, or utility pole;
 - 2) within (3) feet of any area improved with lawn, ground cover, flowers, shrubs or trees, tree well, display window of any building abutting the sidewalk as to impede its use for display purposes, utility meter, traffic sign, manhole, catch basin, utility vault, mailbox, under sidewalk storm drain, pullbox for street lights and traffic signals, utility shut-off valves, benchmarks, or centerline ties;
 - 3) within (15) feet of curb return of unmarked crosswalk, 5 feet ahead of and 25 feet to the rear of bus stop sign, any location where pedestrian passageway is reduced to less than 6 feet, adjacent to any painted curb, or upon any decorative or tiled sidewalk.
- F. SPECIAL REQUIREMENTS FOR SAN FERNANDO BOULEVARD: In order to not adversely impact the aesthetic nature of the area between Angeleno Avenue and Magnolia Boulevard, newsracks shall be authorized only on certain designated areas, and shall be bolted directly to landscape walls and not the sidewalk.
- G. TOTAL NUMBER OF NEWSRACKS: Not more than (8) newsracks within a space of 200 feet in any direction of street block, and not more than 16 newsracks on the whole block. Two newsracks stacked vertically shall be counted as two. "Block" shall mean one side of street between two intersecting streets.
- H. PRIORITY CRITERIA:
 - 1) First Priority – newspapers adjudicated to be of general circulation for Los Angeles County;
 - 2) Second Priority – daily publications (5 or more per week) not adjudicated to be of general circulation for Los Angeles County;
 - 3) Third Priority – weekly publications (between 1 and 4 per week) not adjudicated to be of general circulation for Los Angeles County;
 - 4) Not more than (2) newsracks per publication allowed in any one location.
- I. DIMENSIONS: No newsrack shall exceed 5 feet 6 inches in height, 2 feet 6 inches in width, and 2 feet 6 inches in thickness.
- J. MAINTENANCE: Newsracks shall be maintained in a clean, neat, and attractive condition, free from graffiti, and in good repair.
- K. ADVERTISING: No newsrack to be used for advertising except for sale of newspaper within.
- L. HARMFUL MATTER: All newsracks that display, sell, or offer to sell harmful matter as defined by the Penal Code shall be supervised by an adult as required by Penal Code Sec. 313.1(c)(2)
- M. DISPLAY OF CERTAIN MATTER PROHIBITED: As set out in BMC Title 5-3-1008.
- N. NOTICE OF VIOLATION: (Tag, Removal, Notification of Removal, Release): Any newsrack installed or maintained in violation of the Code shall be tagged with a "Notice of Violation". Subsequent procedures that follow thereafter shall be communicated to the owner of subject newsrack, in conformity with the provisions of the Code.