



BURBANK CITY CLERK'S OFFICE
BURBANK CITY HALL - 275 E. OLIVE AVE.
CITYCLERKS@BURBANKCA.GOV
(818) 238-5851

SERVE YOUR COMMUNITY ON A BOARD, COMMISSION, OR COMMITTEE

**The Burbank City Clerk's Office is accepting applications
for the upcoming vacancies on the following:**

- ***Art in Public Places Committee***
- ***Board of Building and Fire Code Appeals***
- ***Board of Library Trustees***
- ***Burbank Water and Power Board***
- ***Civil Service Board***
- ***Community Development Goals Committee***
- ***Heritage Commission***
- ***Landlord-Tenant Commission***
- ***Senior Citizen Board***

**IF YOU ARE INTERESTED IN SERVING YOUR COMMUNITY, YOU MAY APPLY
ONLINE AT WWW.BURBANKCA.GOV/BCCAPPLICATION OR YOU MAY
OBTAIN AN APPLICATION FROM THE BURBANK CITY CLERK'S OFFICE.**

**Applications will be accepted from
May 1, 2024, through May 30, 2024, by 5:00 p.m.**



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FOR IMMEDIATE RELEASE

Kimberley Clark, City Clerk
City Clerk's Office
(818) 238-5851
cityclerks@burbankca.gov

BOARD, COMMISSION, AND COMMITTEE VACANCIES

BURBANK, CA (May 1, 2024) – The Burbank City Clerk's Office is accepting applications for the upcoming vacancies beginning **May 1, 2024**, through **May 30, 2024**. Applications may be submitted online by visiting www.burbankca.gov/bccapplication or you can pick up an application in the City Clerk's Office located in City Hall at 275 East Olive Avenue, First Floor. Completed applications may be submitted online, mailed, or dropped off (no late postmarks and no exceptions for late submittals).

BOARDS, COMMISSIONS, AND COMMITTEES	TERM	NO. OF VACANCIES	SPECIFIC REQUIREMENTS	FORM 700	AB 1234
Art in Public Places Committee	4 years	2	See Code Section Below	✓	Not Required
Board of Building and Fire Code Appeals	4 years	2	See Code Section Below	✓	Not Required
Board of Library Trustees	4 years	3	See Code Section Below	✓	✓
Burbank Water and Power Board	4 years	4	See Code Section Below	✓	✓
Civil Service Board	4 years	2	See Code Section Below	Not Required	Not Required
Community Development Goals Committee	4 years	5	See Code Section Below	Not Required	Not Required
Heritage Commission	4 years	2	See Code Section Below	✓	Not Required
Landlord-Tenant Commission	4 years	2	See Code Section Below	✓	Not Required
Senior Citizen Board	4 Years	4	See Code Section Below and BMC Section 2-1-415: Shall be senior citizens	✓	Not Required
Senior Citizen Board	Unexpired Term Ending July 31, 2026	1		✓	Not Required

The deadline to submit an application to the City Clerk's Office is Thursday, May 30, 2024, by 5:00 p.m. The appointments are tentatively scheduled to be made at the July 16, 2024, City Council Regular Meeting. All Board, Commission, and Committee members serve without compensation from the City. No individual shall serve on more than one Board, Commission, or Committee at the same time. All applicants must be electors of, and actually reside in, the City of Burbank with the exception of the Burbank Cultural Arts Commission and the Sustainable Burbank Commission (Per BMC Sections 2-1-405, 2-1-406, 2-1-407).

✓ Per the Burbank Municipal Code, those positions designated with a check mark are required to file Form 700, Statement of Economic Interest, within 30 days of assuming office and annually thereafter.

✓ Members of the Board of Library Trustees, Burbank Water and Power Board, Infrastructure Oversight Board, Planning Commission, and Police Commission are required to complete AB1234 Ethics Training upon appointment and bi-annually thereafter.

For more information, please contact the Burbank City Clerk's Office at
(818) 238-5851 or cityclerks@burbankca.gov



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