Fiscal Year
2015-2016

Consolidated Plan Annual Report

City of Burbank

September 2016

CITY OF BURBANK

CITY OF BURBANK
CONSOLIDATED PLAN - ANNUAL REPORT
(DRAFT)
FISCAL YEAR 2015-2016

September 2016

CITY OF BURBANK
COMMUNITY DEVELOPMENT DEPARTMENT
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CITY OF BURBANK
CONSOLIDATED PLAN – ANNUAL REPORT FISCAL YEAR 2015-2016
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CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

July 1, 2015 – June 30, 2016

Introduction

The City of Burbank's (City) FY 2015-16 Consolidated Annual Performance Evaluation Report (CAPER) is the third year-end performance evaluation under the 2013-2018 Consolidated Plan. The CAPER discusses affordable housing outcomes, homelessness and special needs activities, non-housing community development activities, and other actions in furtherance of the City's Annual Action Plan Programs and Projects for Fiscal Year (FY) 2015-16 (July 1, 2015 to June 30, 2016). This document will be formatted using HUD's CAPER template, which will be submitted via online by way of the Integrated Disbursement and Information System (IDIS).

The City receives Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds each year from the federal government to support housing and community development activities that principally benefit low and moderate-income households. To receive these federal funds, the City must adopt a five-year strategic plan that identifies local needs, and how these needs will be prioritized and addressed using these federal funds. In May of 2013, the Burbank City Council adopted a five-year (FY 2013/14–2018/19) Consolidated Plan. Burbank's Consolidated Plan builds upon several other related planning documents, including: the City's 2014-2021 Housing Element; the City's Capital Improvement Plan for 2012/2013, and; the Blue Ribbon Task Force on Affordable Housing Recommendations adopted in 2004.

Strategic Plan Summary

The Consolidated Plan's strategy to meet the needs of the community, referred to as a Strategic Plan, provides the general priorities and rationale for Burbank's investment of federal funds. The City identified eight priority needs for the community and the corresponding goals to address them. The priority needs were formed based on the national objectives and outcomes supported by HUD.

Objectives

The national objectives originate from the statutory purposes of the formula grant programs:

- Provide decent affordable housing. The activities that typically would be found under this objective are designed to cover a wide range of housing possibilities under HOME and CDBG.
- Creating a suitable living environment. In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Creating economic opportunities. This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

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Outcomes

The outcomes reflect what the grantee seeks to achieve by the funded activity. The City associates the national objectives to these outcomes.

- Availability/Accessibility;
- Affordability; and
- Sustainability.

On the tables that follow, the City's strategy to meet HUD's national objectives and outcomes is described in Table 1: Burbank 2013/14 - 2017/18 Consolidated Plan Program by HUD Objectives and Outcomes. Table 2 indicates the five-year Strategic Plan Priority Needs and corresponding Goals for each need.

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Table 1 – Burbank 2013/14 – 2017/18 Consolidated Plan Programs By HUD Objectives and Outcomes			
OBJECTIVE	**OUTCOMES**		
	AVAILABILITY / ACCESSIBILITY	**AFFORDABILITY**	**SUSTAINABILITY**
DECENT HOUSING	Implementing Programs: • Compliance with the American with Disabilities Act • Implement a reasonable accommodation process	Implementing Programs: • Focus Neighborhood Revitalization • Section 8 Rental Assistance	Implementing Programs: • Provide residential services on energy and water efficiency • Implement California Green Building Standards Code
SUSTAINABLE LIVING ENVIRONMENT	Implementing Programs: • Community Center and Parks and Recreation Facilities • Infrastructure Improvements • Youth Services • Childcare Services • Emergency Services • Disability Services • Senior Services • Health Services • Other Public Services	Implementing Programs: • Transitional housing, supportive housing, and possible single-room occupancy hotels in residential and commercial zones • Address Regional Housing Needs Assessments • Increase Affordable Housing under Density Bonus and Inclusionary Housing Ordinances	Implementing Programs: • Neighborhood community gardens • Code Enforcement activities • Foster community engagement • Implement the Burbank 2035 – General Plan
ECONOMIC DEVELOPMENT	Implementing Programs: • Employment Training • Job Creation	Implementing Programs: • Team Business	Implementing Programs: • Support Business Improvement Districts (Property and Tourism) • Expand the growth of Green Technology Businesses in Burbank

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TABLE 2 – (2013/2014 – 2017/2018) PRIORITY NEEDS AND GOALS CITY OF BURBANK	
Priority Needs	**Goals**
1. Sustain and Strengthen Neighborhoods	Affordability accessibility (Neighborhood Revitalization)
2. Preserve Existing Affordable Housing	Section 8 Rental Assistance and monitor restricted rental/homeownership units
3. Homelessness	Homeless Programs and supportive services
4. Public Facilities	New construction or rehabilitation of community centers, recreational facilities, public facilities
5. Infrastructure	Infrastructure improvements
6. Public Services	Accessibility and availability to low-income persons
7. Economic Development	Accessibility and Sustainability of job creation for low-income persons
8. Other Programs and Community Development (Administration)	Management and reporting on five-year goals and outcomes, fair housing activities, and federal requirements

Summary

The City received a total of $9,315,431 in federal funding to address the goals and objectives of the FY 2015-16 Action Plan. This is a decrease of approximately 2.5 percent from FY 2014-15 ($9,558,393). The CDBG entitlement amount for FY 2015-16 was $905,042. Prior year program income was $49,902 from deferred loan repayments resulting in a total of $954,944 for CDBG. HOME funding for FY 2015-16 was $320,487, and the Section 8 Housing Choice Voucher Program renewal funding was $8,040,000 for the complete 2015 calendar year.

Based on the limited amount of federal and non-federal resources available for housing and community development projects and programs, the City addressed the needs having a high priority level in FY 2015-16. The Annual Action Plan addressed the following programs and activities:

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Housing

- Utilized Section 8 Housing Choice Vouchers to its fullest capacity based on funding; and
- Monitored restricted affordable rental/owner units throughout the City.

Homeless Needs

- Participated in the Los Angeles County/City Continuum of Care (LACoC) 2016 Homeless Count;
- Completed the first-year of a Work Initiative Program serving homeless and those at-risk of becoming homeless geared at providing housing, job readiness, and supportive services;
- Supported public service programs that assist the homeless with emergency services and shelter;
- Provided financial support to a seasonal winter shelter operated by Ascencia, and approved a Burbank Homeless Street Outreach Program that connected the homeless to shelter and services; and
- Received a conditional notice of approval from HUD for Permanent Supportive Housing Project Based Vouchers in collaboration with local non-profits.

Other Special Needs

- Assisted renters/owners with information on accessibility to decent and safe living conditions through Landlord/Tenant advocacy;
- Worked toward creating new partnerships that will enhance the collaboration between public and private organizations, public institutions, and social service agencies in serving low to moderate-income households; and
- Supported public service programs that support youth, disabled individuals, and seniors;
- Facilitated the pre-development of new projects and programs for the investment of CDBG funding that help accomplish the Consolidated Plan Goals and Objectives.

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Goals and Outcomes (CR-05)

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 3 below illustrates the City's FY 2015-16 Annual Action Plan outcomes (based on defined units of measure) as it compares to the five-year Consolidated Plan aggregate (2013/14-2017/18).

5 –Year Goals – High Priority	Category	5 year Source / Amount	Indicator	Unit of Measure	5 year Expected – Strategic Plan	Actual – Strategic Plan (year to date)	% Complete (5 year / YTD)	Expected – FY 2015-16	Actual – FY 2015-16	% Complete (Actual / Expected)
Focus Neighborhood Revitalization	Affordable Housing	HOME: $1,400,000	Rental units rehabilitated	Units	15 units	14 units	90%	3 units	11 units	100%
Section 8 Rental Assistance	Housing Rental Assistance	Section 8: $39,000,000	Rental assistance	Households Assisted	60,840[1]	35,088	58%	12,168 (1,014 *12)	11,598	95%
Community Center and Parks and Recreation Facilities	Non-Housing Community Development	CDBG: $1,000,000	Provide new and improve existing public facilities	Projects Completed	5 Projects	6 Projects	110%	1 Project	2 Projects	100% (projects underway)
Infrastructure Improvements	Non-Housing Community Development	CDBG: $2,500,000	Infrastructure improvements in LMI areas	Projects Completed	5 Projects	3 Projects	60%	1 Project	1 Project	100% (project underway)
Youth Services	Non-Housing Community Development	CDBG: $240,000	Community services to LMI persons	Persons Assisted	6,475 Persons	976 Persons	15%	1,295 Persons	374 Persons	29%

[1] The Section 8 voucher utilization is based on a unit months leased from July 1 to June 30. The unit months available is a constant 12,168 (1,014 vouchers x 12 months). In FY 2014-15, the units months leased was 11,785 based on funding availability, as reported to HUD by the Burbank Housing Authority.

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Childcare Services	Non-Housing Community Development	CDBG: $30,000	Community services to LMI persons	Persons Assisted	50 Persons	32 Persons	64%	10 Persons	12 Persons	100%
Emergency Services	Non-Housing Community Development	CDBG: $250,000	Housing and services for the homeless and community services to LMI persons	Persons Assisted	5,000 Persons	2,298 Persons	46%	1,000 Persons	767 Persons	77%
Services for the Disabled	Non-Homeless Special Needs	CDBG: $48,000	Community services to LMI persons	Persons Assisted	500 Persons	20 Persons	4%	100 Persons	16 Person	1%
Senior Services	Non-Housing Community Development	CDBG: $30,000	Community services to LMI persons	Persons Assisted	100 Persons	587 Persons	100%	20 Persons	494 persons	100%
Health Services	Non-Housing Community Development	CDBG: $115,000	Community services to LMI persons	Persons Assisted	1,275 Persons	1,020 Persons	80%	255 Persons	327 Persons	100%
Other Public Services	Non-Housing Community Development	CDBG: $152,000	Community services to LMI persons	Persons Assisted	1,575 Persons	444 Persons	28%	315 Persons	152 Persons	48%
Employment Training (Economic Development)	Non-Housing Community Development	CDBG: $200,000	Community services to LMI persons	Persons Assisted	475 Persons	85 Persons	18%	95 Persons	23 Persons	24%
Job Creation (Economic Development)	Non-Housing Community Development	CDBG: $140,000	Economic development for LMI persons	Jobs Created	25 Jobs	8 persons	32%	5 Jobs	8 jobs	100%

Table 3 - Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As previously mentioned, the Consolidated Plan five-year priorities for assistance with CDBG and HOME funds takes into consideration several factors such as: 1) those households most in need of housing and community development assistance, as determined through the Consolidated Plan needs assessment, consultation, and public participation process; 2) which activities will best meet the needs of those identified households; and 3) the extent of other non-federal resources that can be utilized to leverage/match CDBG and HOME funds to address these needs.

Consistent with the City's Priority Needs outlined in the Consolidated Plan, the City approved projects and programs in the FY 2015-16 Annual Action Plan assisted as many participants as possible with limited resources available. The City contributed the maximum allowable for CDBG Public Services (15 percent of the annual allocation plus 15 percent of program income during the prior period); up to 65 percent for public infrastructure, public/private facility improvements, and economic development activities; and no more than 20 percent for program administration.

The City utilized the limited CDBG funds from FY 2015-16 to leverage other public and private dollars to efficiently deliver programs and projects for the benefit of low income persons. The funding priorities included: economic development, infrastructure, public/private facility improvement, emergency services for the homeless, health services, and senior and youth programs through CDBG subrecipients.

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Racial and Ethnic Composition of Families Assisted (CR-10)

The table shown below describes the families assisted under the CDBG and HOME Programs.

	CDBG	HOME	TOTAL
White	1,185	0	885
Black or African American	189	0	189
Asian	98	0	98
American Indian or American Native	10	0	10
Native Hawaiian or Other Pacific Islander	8	0	8
Other	111	0	111
Hispanic	548	0	548
Not Hispanic	1,053	0	1,053
Total	1,601	0	**1,601**

Table 4 – Table of assistance to racial and ethnic populations by source of funds

Narrative

For program year 2015-16, the majority of CDBG allocation was invested in Community Development and non-Community Development activities, such as community facilities, infrastructure, public services, and economic development. As a result, approximately 11 percent of African Americans participating in CDBG funded activities or services received some type of assistance. These outcomes help address the disproportionate housing needs of African Americans compared to other racial and ethnic groups, as identified in the Comprehensive Housing Affordability Strategy (CHAS), a custom tabulation of census data from the U.S. Census Bureau. While White residents continue to comprise the majority of the City's population (58 percent or 60,265 persons), the City's Hispanic residents is 25 percent or 25,310 persons. As described in the table above, a total of 548 Hispanic residents received some type of assistance from CDBG funded activities or services.

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Resources and Investments (CR-15)

Identify the resources made available

Source of Funds	Source	Expected Amount Available (FY 2015-16)	Actual Amount Expended (prior year funds included)
CDBG	HUD	$954,944	$660,257.21
HOME	HUD	$320,487	$61,774.04
SECTION 8	HUD	$8,040,000	$7,851,090
	Total	$9,315,431	$8,573,121.25

Table 5 - Resources Made Available

Narrative

During FY 2015-16, the City was approved for $9,315,431 in federal funding to address the goals and objectives of the FY 2015-16 Action Plan. The CDBG entitlement amount for FY 2015-16 was $905,042. Prior year program income from deferred loan repayments was $49,902 resulting in a total of $954,944 for CDBG. HOME funding for FY 2015-16 was $320,487, and the Section 8 Housing Choice Voucher Program renewal funding was $8,040,400 for the complete 2015 calendar year.

The expenditures during the 2015-16 program year totaled $8,573,121.25 from federal resources which addressed the needs of extremely, low, and moderate-income persons. CDBG expenditures included projects and programs approved in FY 2015-16 and from prior years. The Section 8 expenditure of $7,851,090 was generated from Housing Assistance Payments.

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Geographic Distribution of Investments (Citywide unless specified)
Below is a description of Section 8, CDBG and HOME funding by geographic areas, including the areas of low-income and minority concentration in which the City directed assistance during the FY 2015-16 program year. Except for Focus Neighborhood Revitalization, the majority of investments are citywide.

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Preserve Affordable Rental Housing	Section 8: 100%	100%	Section 8 Program
Focus Neighborhood Revitalization	HOME: 100%	0%	FY 2015-16 HOME funds were uncommitted. However, 11 affordable units were completed in FY 2015-16
Community Centers/Parks and Recreation Facilities	CDBG: 21%	18%	Burbank Community YMCA; Burbank Parks and Recreation Department
Infrastructure Improvements	CDBG: 53%	47%	Burbank Public Works
Youth Services	CDBG:5%	4%	Boys and Girls Club, Burbank Coordinating Council, Burbank Unified School District
Childcare Services	CDBG: 1%	1%	Burbank Community YMCA
Emergency Services	CDBG: 6%	6%	Burbank Temporary Aid Center, Family Service Agency, Family Promise of the Verdugos
Disability Services	CDBG: 1%	1%	BCR A Place To Grow, Burbank Noon Lions
Senior Services	CDBG: 1%	1%	Armenian Relief Society
Health Services	CDBG: 1%	1%	Kids Community Dental Clinic
Other Public Services	CDBG: 2%	1%	Burbank Library and Fair Housing Services
Employment Training & Retention	CDBG: 7%	3%	Volunteers of America of Greater Los Angeles
Administration	CDBG: 20%	20%	Community Development Department

Table 6 – Identify the geographic distribution and location of investments

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Narrative

The City geographic target areas are City-wide, except for the City's five Focus Neighborhood Revitalization areas. The Housing and Economic Development Division administers the Focus Neighborhood Revitalization Program, which includes: Verdugo-Lake; Elmwood; Golden State; Peyton-Grismer; and Lake-Alameda. Within these neighborhoods, the City will strategically invest HOME funds to assist non-profits and/or Community Housing Development Organizations in acquiring, rehabilitating, redeveloping, and managing rental properties as long-term affordable housing. In exchange of the HOME investment, the City will place covenants on properties acquired by the non-profit or Community Housing Development Organization to ensure long-term affordability and strong property management. The City did not commit the FY 2015-16 HOME funds to a Community Housing Development Organization or project. The City expects to commit FY 2015-16 and FY 2016-17 HOME funds to one activity prior to June 30, 2017.

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Leveraging

The City is required to provide a 25 percent match for HOME funds drawn down between October 1st and September 30th, the federal fiscal year. The City leverages resources among the formula grant programs. For example, the HOME Program is matched by a variety of sources, including: private and public investment; in-kind services; and City General Funds. Historically, the City has met the HOME match by layering former redevelopment tax increment with HOME-assisted affordable housing acquisition and rehabilitation. As a result of past redevelopment tax increment contributions by the former Burbank Redevelopment Agency toward affordable housing activities, the City has a surplus of match credits. The match carry-over surplus is $7,722,677.45 from prior fiscal years.

The City's HOME match liability for FY 2015-16 is $15,443.51. The match requirement will be met by utilizing the excess match surplus of $8,046,213.45.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	$8,046,213.45
2. Match contributed during current Federal fiscal year	$0
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	$8,046,213.45
4. Match liability for current Federal fiscal year	$15,443.51
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	$8,030,769.94

Table 7 – Fiscal Year Summary - HOME Match Report

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
n/a								

Table 8 – Match Contribution for the Federal Fiscal Year

HOME Program Income

During FY 2015-16, there were no HOME Program Income revenues generated, expended, or carried over as a result of loan repayments or recaptured funds.

Minority Business Enterprises (MBE)/Women Business Enterprises (WBE) Report

The HOME MBE/WBE Report, HUD Form-40107, which details contracts/subcontracts awarded to minority and women business enterprises on HOME-assisted development projects is as follows.

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Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	**Minority Business Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	**Women Business Enterprises**	**Male**
Contracts			
Number	0	0	0
Dollar Amount	0	0	0
Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 9 – Minority Business and Women Business Enterprises

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	**Minority Property Owners**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0					
Dollar Amount	0					

Table 10 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	**0**	
Businesses Displaced	**0**	
Nonprofit Organizations Displaced	**0**	
Households Temporarily Relocated, not Displaced	**0**	

Households Displaced	**Total**	**Minority Property Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	**0**			**0**	**0**	**0**
Cost	**$0**					

Table 11 – Relocation and Real Property Acquisition

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Affordable Housing (CR-20)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

The City proposed to achieve these one-year accomplishments based on the goals and objectives established in the City's five-year Consolidated Plan Priority Needs as indicated on Table 12.

During FY 2015-16, the City of Burbank received a total allocation of $320,487 in HOME funds for affordable housing activities and program administration. Only ten percent was committed toward program administration. The City will carryover the FY 2015-16 HOME funds to FY 2016-17 to commit two years of funds toward an eligible activity. However, in FY 2015-16, the City of Burbank, the Housing Authority of the City of Burbank and the Burbank Housing Corporation completed the rehabilitation of an 11-unit residential building located at 1101 W. Verdugo Avenue and 1108 W. Angeleno Avenue (Property) that was acquired using HOME funds. The purpose of the acquisition was to provide housing and supportive services to United States Veterans affected by homelessness.

A total of $1,366,482 in HOME funds were committed towards the Project for acquisition and rehabilitation of 11 units (the Property). These funds were layered with $665,188 in Multi-Family Housing Program (MHP) funds administered by the California Department of Housing and Community Development (HCD). Subsequent to the approval of the Project, significant changes were made to the Project's scope of work to enhance the livability and accessibility of the building for homeless veterans. As a result of the enhanced scope of work, the City of Burbank approved and committed an additional $308,279 in HOME Funds to the Project in July 2015. Upon approval of the $308,279, rehabilitation commenced by summer of 2015. The rehabilitation included: two fully accessible units that would be compliant with the American with Disabilities Act; upgrades to plumbing and electrical systems; new kitchens and bathrooms; installation of new windows; air conditioning systems, and exterior site improvements. Rehabilitation activities were completed by December 2015.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	11 units completed
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	3	0
Total	**3**	**11**

Table 12 – Number of Households

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The City's one-year accomplishments on Table 13 were based on utilization for FY 2015-16. In an effort to use the Section 8 Program funding in an efficient manner, it is the policy of the Burbank Housing Authority to utilize the Program funds to maximize the number of households that may be assisted based on funding. The Burbank Housing Authority has a total of 1,014 vouchers allocated by HUD or 12,168 unit months available (12 months). For FY 2015-16, the units months leased was 11,598 (based on funding) under the Section 8 Housing Choice Voucher Program. The Burbank Housing Authority's utilization of Section 8 vouchers will fluctuate month to month; therefore, the units months leased provides a complete total for the program year.

	One-Year Goal	Actual
Number of households supported through rental assistance[2]	12,168 (unit months leased)	11,598 (unit months leased)
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	0
Number of households supported through the acquisition of existing units	3	11
Total	**12,171**	**11,796**

Table 13 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's FY 2015-16 one-year affordable housing goal was projected to be 12,171 (units months leased) from rental assistance through the Section 8 Program and affordable housing created through the acquisition and rehabilitation of residential dwellings. For FY 2015-16, the City assisted 11,796 households. In FY 2015-16, a total of 11 HOME units were completed.

The planned goal outcomes were based on quantifiable measures over the term of the Consolidated Plan and extent of other non-federal resources and programs available to address these goals. Due to the City's limited funding resources, continued decreases in federal funding allocations, and the elimination of the California Redevelopment Agencies, the annual outcomes are directly affected. The potential of further reductions to CDBG, HOME, and the Section 8 Program will further impact future annual action plans.

[2] The Section 8 voucher utilization is based on a unit months leased calculation from July 1 to June 30. The units months available is a constant 12,168 (1,014 vouchers multiplied by 12 months).

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Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	1,568	11
Low-income	424	0
Moderate-income	62	0
Total	**2,054**	**11**

Table 14 – Number of Persons Served

Narrative Information

The total number of persons served will vary from year-to-year based on available funding for CDBG and HOME. As previously discussed, funding priorities are based on the following assumptions: 1) five-year funding projections for CDBG and HOME; 2) a review of the City's funding allocations for programs and activities in the past five years; and 3) those households most in need of housing and community development assistance, as determined through the Consolidated Plan Need Assessment, Agency consultation, Community Needs Survey, and public participation.

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Homeless and Other Special Needs (CR-25) 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

A component of the City's efforts to reach out to homeless persons involves a Burbank Street Outreach Program that is operated by Ascencia, a non-profit 501(c) 3 dedicated to ending homelessness one person, one family at a time. During a period of seven and a half months (November 16, 2015 through June 30, 2016), street outreach services were provided to a total of 120 unduplicated homeless by the Burbank Outreach Team. Of these 120 individuals, 45 completed a vulnerability survey (identifying medical, health, and vulnerabilities), 28 enrolled in case management, and 72 Burbank homeless were referred to emergency shelters and services. One homeless veteran was placed in permanent housing as a result of the Street Outreach Program. In addition, 97 bus tokens were distributed to the Burbank homeless to access housing and other resources. The City will begin implementing a year-round Street Outreach Program in FY 2016-17 as a result of Continuum of Care Grant for Permanent Supportive Housing and the leveraging of the City's Low Moderate Income Housing Funds.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City addresses the emergency needs of the homeless and other persons needing emergency shelter by actively participating in programs administered by public and quasi-public agencies. While no permanent year-round shelter exists within Burbank, from November 16, 2015 to March 29, 2016, a 120-bed winter shelter was operated by Ascencia. A total of 516 unduplicated clients utilized the winter shelter.

The City supports the motel voucher assistance program administered by the Burbank Temporary Aid Center (BTAC) through an annual allocation of CDBG funds, providing approximately 100 nights of motel vouchers annually. Under BTAC's motel voucher program, homeless persons receive a limited stay at local motels.

CDBG funds help support Family Promise of the Verdugos (formerly Family Promise of East San Fernando Valley), a non-profit organization serving circumstantial homeless families with obtaining permanent housing. Family Promise completed approximately five years of operations in Burbank on July of 2015. Their mission has been to move families with children from homelessness to lasting self-sufficiency. Associated with the national network of the same name, Family Promise advances a highly effective, sustainable and expandable service delivery drawing on resources of the faith community, churches, synagogues, mosques, and temples. The three main components of the program are outreach and screening, transitional housing, and extensive counseling and case management.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In an ongoing effort to continue to address the needs of the homeless and those at risk of homelessness, the City in partnership with housing advocates, nonprofits, and local organizations helped serve chronically homeless individuals and families, and veterans and their families. In FY 2015-16, the City provided funding to support programs and activities that serve the chronically homeless and veterans. These programs and activities included:

Subrecipient: Burbank Temporary Aid Center
Funding: $30,644
Activities: A total of 740 individuals and families were provided emergency services and case management. Services included utility assistance, perishable goods, transportation assistance, laundry and shower facilities, and rent assistance.

Subrecipient: Family Promise of the Verdugos
Funding: $10,507
Activities: A total of 24 homeless households were provided job development assistance, counseling, mentoring, job placement, and temporary housing.

Subrecipient: Family Service Agency of Burbank
Funding: $18,387
Activities: A total of three new families enrolled in the CARE Cottages Program for women of domestic violence. The Program provides a comprehensive clinical care, preventative psycho-educational programs, and advocacy to the adults and children.

Subrecipient: Fair Housing Council of East San Fernando Valley
Funding: $12,500
Activities: A total of 61 persons were provided a variety of fair housing services including counseling for homeowners and renters, educational workshops, referrals to other agencies, and investigating allegations and complaints regarding unfair housing practices.

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Subrecipient: Ascencia
Funding: $46,298
Activities: To provide and connect the homeless to services and the winter shelter through the Burbank Street Outreach Program, and a one-time funding contribution of $20,000 for the Regional Winter Shelter Program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Homeless Prevention

The City works with both public and private sector organizations in coordinating resources and programs to serve individuals and families from becoming homeless. In FY 2015-16, the City in partnership with Ascencia, Fair Housing Council of the San Fernando Valley, and the Los Angeles Family Housing provided a wide range of housing and supportive services to prevent homelessness. Clients received referrals from the Burbank Landlord-Tenant Commission, who serves to minimize the evictions and unjust rent increases by mediating disputes between tenants and landlords.

Homeless individuals and families and those at-risk of homelessness have the opportunity to voluntarily participate in a Case Management Program offered by the Burbank Temporary Aid Center (BTAC). BTAC's Case Management Program continues to be successful at preventing homelessness. Through rental assistance, utility assistance and other resources, clients have been able to improve their situations.

Employment/Education

Volunteers of America of Greater Los Angeles completed a 12 month Work Initiative Program, helping homeless return to work or improve work situations for those at risk of becoming homeless. The program will began July 1, 2015 and end June 30, 2016. A total of 31 individuals enrolled in the program, 23 completed vocational training, and eight became gainfully employed.

Households participating in the Section 8 Housing Choice Voucher Program can voluntarily participate in the Family Self-Sufficiency (FSS) Program. FSS promotes employment that will enable participating families in becoming economically

OMB Control No: 2506-0117 (exp. 07/31/2015)

independent. There are currently 16 households enrolled in FSS with a total of 10 participants accruing funds in an escrow account based on an increase in earned income. Participants who successfully complete the FSS program may be eligible to receive the escrow account funds.

Transitional Aged Youth – Affordable Housing

Burbank Housing Corporation, in partnership with Family Service Agency provides transitional housing and supportive services for youth emancipated from the foster care system, as well as other at-risk youth between the ages of 18 to 22. The Program provides four units of transitional housing.

Health and Social Services

The Los Angeles County Department of Children and Family Services (DCFS), Department of Mental Health (DMH), and the Los Angeles County Sheriff's Department all have requirements stipulated by State law or County regulations requiring effective discharge planning and specific transition plans to ensure that individuals and families are not discharged into homelessness.

The Burbank Police Department aligned with the Los Angeles County Department of Mental Health and created a co-response police/mental health clinical model (BMHET) to address the growing needs of those suffering from mental illness and homelessness. BMHET is comprised of BPD officers and a licensed Department of Mental Health clinician that works in tandem to provide sustainable mental health care for the homeless in need.

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Public Housing (CR-30) 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City's Burbank Housing Authority does not own or operate public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Burbank Housing Authority (BHA) only administers the Section 8 Housing Choice Voucher Program. The BHA promotes homeownership by referring households to the County of Los Angeles Community Development Commission's Homeownership Program for assistance.

Actions taken to provide assistance to troubled PHAs

Non-applicable.

DRAFT

Other Actions (CR-35) 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City completed a comprehensive assessment of potential impacts that may affect housing development, availability of housing choices, and access to housing as a result of public sector impediments. The comprehensive assessment is known as the Analysis of Impediments to Fair Housing Choice for Fiscal Years 2014-15 to 2018-19. The City evaluated potential public and private sector impediments, which included planning and zoning regulations, building and accessibility codes, private sector impediments, real estate practices, and an analysis of mortgage lending practices. As a result of the analysis, on August 26, 2014, the City adopted the report, including actions that address fair housing impediments in the community.

In addition, the City has adopted numerous provisions in its zoning ordinance that facilitate a range of residential development types and encourage affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City's strategy to address the obstacles in meeting the underserved needs is described in the City's five-year Strategic Plan. The Strategic Plan is the centerpiece of the Consolidated Plan (2013-2017). The City priorities for assistance with CDBG and HOME funds will be based on: 1) those households most in need of housing and community development assistance, as determined through the Consolidated Plan Needs Assessment, Service Provider/Agency consultation, Community Needs Survey, and public participation process; and 2) the extent of other non-federal resources and programs available to address the needs.

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Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. To reduce lead-based paint hazards in existing housing, all acquisition and rehabilitation projects undertaken by recipients of federal funds must test for lead and asbestos. In the event that a lead-based paint hazard is present, the City or recipient of federal fund contracts with a lead consultant for abatement or implementation of interim controls, based on the findings of the report. The recipient of federal funds must notify tenants of the results of the test and the clearance report. In Section 8 programs, staff annually inspects units on the existing program and new units as they become available. In all cases defective paint surfaces must be repaired. In situations where a unit is occupied by a household with children under the age of six, corrective actions will include testing and abatement if necessary, or abatement without testing.

Further, The City places brochures on the risks of lead based paint in the offices of the Community Development Department for the benefit of the public. The documents are provided by the Los Angeles County Childhood Lead Prevention Program (CCLLP) and HUD. CCLLP is responsible for enforcement of L.A. County's Lead Abatement Ordinance, including inspection, regulations and consultation.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Burbank operates the Workforce Connection Center located at 301 E. Olive Avenue, Suite 101, which offers a variety of activities designed to increase employment, job retention, earnings and occupational skills. The center is funded under the federal Workforce Investment Act and is part of the Verdugo Workforce Investment Consortium involving the cities of Glendale and La Cañada Flintridge. The Workforce Connection Center in Burbank is an annex of the Verdugo Jobs Center in Glendale. The Verdugo Workfoce Investment Consortium provides funding to train and employ youth, veterans, disabled individuals, adults, and dislocated workers. From July 1, 2015 – June 30, 2016, WorkForce Connection had a total of 5,884 visitors.

The City of Burbank's Community Development Department continues to offer the Team Business Program. The Team Business Program provides free classes designed to help Burbank entrepreneurs learn, grow, and thrive. Participants gain invaluable business insights and learn real world examples. These unique classes are taught by local college and university professors, as well as reputable Burbank businesses. Team Business also offers on-site business training services customized to meet the specific needs of individual businesses as well as personal one-on-one consulting services provided by the Los Angeles Economic Development Corporation, all free of cost to Burbank businesses and residents.

The City further encourages the hiring of local low-income and very low income persons and qualified businesses for jobs, training, and contracting opportunities in CDBG and HOME financed capital improvement projects and property rehabilitation.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Burbank is a part of the Los Angeles Homeless Services Authority (LAHSA), the lead agency in the Los Angeles Continuum of Care (LA CoC). In an effort to build a relationship with LAHSA, and to expand opportunities to address the needs of the homeless in Burbank, the City participated in a 2016 Homeless Count. Results from the homeless count showed there to be 46,874 homeless men, women, and children in Los Angeles City and County. These numbers represent a 5.7 percent increase in the number of homeless from 2015 (44,359). Further, there was a total of 167 homeless living in Burbank, which has remained unchanged as of 2015 (168).

Annually, the City of Burbank and LA CoC will coordinate efforts to certify that housing and supportive service providers receiving funding from the LA CoC are consistently addressing the goals and objectives of the City of Burbank's adopted Consolidated Plan. Those efforts include providing a Certificate of Consistency to the LA CoC, as the lead entity for Continuum of Care funding.

Since March 2012, the City has supported the United Way of Greater Los Angeles' Home For Good Initiative on developing sustainable and effective permanent housing solutions to end chronic and veteran homelessness, including homeless prevention. The City supports the United Way's local strategy of a Housing First Approach, which removes barriers to help veterans obtain permanent housing as quickly as possible, without unnecessary prerequisites; prioritizing services to the most vulnerable; coordinating outreach efforts; and targeting rapid rehousing interventions among other strategies.

DRAFT

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In an ongoing effort to bridge the gap of various programs and activities, the City has developed partnerships and collaborations with local service providers and City departments that have been instrumental in meeting the needs and demands of the homeless, low income individuals and families, and other special needs. Over the years, the City has expanded partnerships and created new ones along the way. During FY 2015-16, the following partnerships/collaborations included:

- United Way of Greater Los Angeles – Home For Good Funders Collaborative.
- Housing Authority of the County of Los Angeles – Veteran Affairs Supportive Housing

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In FY 2015-16, the City, in collaboration with the Fair Housing Council of San Fernando Valley, completed a variety of activities to promote fair housing choice awareness and knowledge of state and federal fair housing laws. The activities are identified in the CAPER Appendix – Fair Housing Actions.

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Monitoring (CR-40) 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City follows monitoring procedures for sub-recipients, which includes in-house review of quarterly progress reports and expenditures, and an annual on-site visit to ensure compliance with federal regulations. The monitoring system encourages uniform reporting to achieve consistent information on beneficiaries. Technical assistance is provided when necessary.

The City also performed project monitoring of all rent restricted affordable units assisted with HOME, CDBG, and the former Redevelopment Agency Housing Set-Aside Funds, and in accordance with 24 CFR 92.504 (d):

- Annual audits for compliance with regulatory agreement affordability covenants; and
- On site visits, which include property inspections of randomly selected units assisted with HOME, CDBG, and former Redevelopment Agency Housing Set-Aside Funds.

In addition, the City encourages minority business outreach in all of its federally assisted (CDBG and HOME) construction work in excess of $2,000. As part of the Notice Inviting Bid procedures, the City requires subrecipients undertaking improvements, reconstruction, or rehabilitation of community and private facilities, infrastructure projects, and affordable housing development to comply with the City's Good Faith Effort Policy. The policy encourages contract participation by small/minority/women/ disadvantaged business enterprises, and require equal employment opportunity for all individuals and business concerns.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Pursuant to 24 CFR Part 91, the City solicited public review and comments on the draft 2015-16 Consolidated Annual Performance and Evaluation Report (CAPER). The public review period will commence on September 14, 2016, and close on September 29, 2016 (15 calendar days). The 2015-16 CAPER is available for public review on the City's website at:

http://www.burbankca.gov/departments/community-development/housing-economic-development/community-development-block-grant-1480

CDBG (CR-45) 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City's HUD-approved Annual Action Plan for program year 2015-16 did not require any substantial amendments in accordance with City's adopted Citizen Participation Plan.

[Brownfield Economic Development Initiative (BEDI) grantees] Describe accomplishments and program outcomes during the last year.

Non-applicable.

DRAFT

HOME (CR-50)91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

All projects for which an inspection was conducted and a finding occurred is described in the CAPER's Appendix – HOME Monitoring Results. All units initially determined to be non-compliance with housing codes and applicable regulations have been remedied.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Annually, the City conducts a review Affirmative Marketing Plans of all affordable rental housing developments. An assessment of the owner's adherence to the plan and marketing practices is conducted. For new construction and rehabilitation of rental project activities, the City requires the owner/developer to have in place an Affirmative Marketing Plan prior to any lease-up activities occurring.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During FY 2015-16, the City did not generate or collect any HOME Program Income.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Non-applicable

DRAFT

CITY OF BURBANK

COMMUNITY DEVELOPMENT DEPARTMENT

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT

FISCAL YEAR 2015-2016

APPENDIX

Analysis of Impediments to Fair Housing Choice
Fair Housing Actions as of June 30, 2016

Fair Housing Activity: Education and Outreach				
	Recommendation	**Responsible Agency/Program**	**Resources Available/Required**	**Timeframe/June 30th Status Update**
1-1	Continue to conduct focused outreach and education on the Fair Housing Act to residents, real estate professionals, apartment owners/managers, financial institutions, and advocacy groups	City staff and the Fair Housing Council of San Fernando Valley (FHC)	HOME Administration	**Timeframe:** Ongoing **Status:** FHC distributed fair housing literature through mailings, booths, and public venues.

Fair Housing Activity: Enforcement				
	Recommendation	**Responsible Agency/Program**	**Resources Available/Required**	**Timeframe/June 30th Status Update**
2-1	Continue to provide investigation and response to allegations of illegal housing discrimination and refer, as applicable	FHC	HOME Administration	**Timeframe:** Ongoing **Status:** During the 2015-16 program year, FHC responded to 40 inquiries related to counseling/investigation. 12 inquiries resulted in open cases/investigations.
2-2	Continue to provide general counseling and referrals regarding landlord-tenant issues and refer complaints to the Landlord-Tenant Commission	FHC, Burbank Housing Authority (BHA), Landlord-Tenant Commission		**Timeframe:** Ongoing **Status:** Landlord and tenant services are provided both through the BHA and Landlord-Tenant Commission, as well as through FHC. In 2015-16, FHC attended the Section 8 Resident Advisory Board meeting and gave a brief presentation on housing rights.

Fair Housing Activity: Monitoring Lending, Housing Providers, and Local Real Estate Practices				
	Recommendation	**Responsible Agency/Program**	**Resources Available/Required**	**Timeframe/June 30th Status Update**
3-1	Continue to provide homeowners resources on mortgage fraud prevention and promote the use of HUD-certified, nonprofit mortgage counseling agencies.	FHC and City	HOME Administration	**Timeframe:** Ongoing **Status:** Continuously update the City's website on resources for homeowners **http://www.burbankca.gov/departments/community-development/housing-economic-development/housing/foreclosures** FHC continuously provides workshops and one-on-one counseling to homeowners on foreclosure prevention, advocacy, and counseling.
3-2	Continue to monitor real estate advertisements in local newspapers for content and compliance with HUD fair housing guidelines	FHC		**Timeframe:** Ongoing **Status**: FHC continues to monitor the real estate advertisements of the Burbank Leader, the Daily News, Los Angeles Times, and Craigslist for content and compliance in accordance with HUD guidelines.

Fair Housing Activity: Land Use Policies to Affirmatively Further Fair Housing Choice				
	Recommendation	**Responsible Program**	**Resources Available/ Required**	**Timeframe/June 30th Status Update**
4-1	Solicit input from appropriate partners on any Municipal Code amendments or procedures related to special needs housing.	City		**Timeframe**: Ongoing **Status:** The City will affirmatively solicit public comments and review from interested parties, community organizations, advisory groups, boards/commissions/committees on any Municipal Code Amendments, ordinances, policies, studies, etc. regarding specials needs housing.
4-2	Provide continuous utilization of the City's Inclusionary Housing Ordinance as a tool to integrate affordable units within market rate projects.	City		**Timeframe**: Ongoing **Status:** On June 15, 2015 the California Supreme Court upheld the authority of cities and counties to enact laws requiring builders to include a certain number of affordable units in each development. Associations such as the California Building Industry argued against the ruling claiming it is government confiscation of property and can be justified only if a particular development would cause a shortage of affordable housing. In a 7-0 ruling the Court rejected their argument on the basis that inclusionary housing laws, which require some units in each development to be priced below market rates, are similar to local regulations controlling housing size and density. Currently this ruling only applies to for-sale residential development.

Fair Housing Activity: Increasing Geographic Choice in Housing				
	Recommendation	**Responsible Program**	**Resources Available/ Required**	**Timeframe/June 30th Status Update**
5-1	Continue to provide financing for affordable housing projects, with special consideration for projects that set aside units for extremely low-income households and persons with disabilities.	City	HOME; private and other public funding	**Timeframe** Annually as funding permits **Status:** The City will continue to explore opportunities to address the needs of households that are cost-burdened, overcrowded, and most vulnerable of becoming homeless.

HOME Monitoring Results
Housing Quality Standards (HQS) Inspection Report

Property Address/(Owner)	Site Visit Date	Clearance	Finding	Comments
Various properties	Various dates	Yes	None	The HOME affordable housing units inspected in FY 2015-16 had no significant findings.

PUBLIC NOTICE

DRAFT FISCAL YEAR 2015-16 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT OF THE CITY OF BURBANK

The City of Burbank is soliciting public comment and review of the draft Fiscal Year 2015-16 Consolidated Annual Performance Evaluation Report (CAPER).

Prior to September 30, 2016, the City of Burbank is required to submit to the U.S. Department of Housing and Urban Development (HUD) its' CAPER. This report discusses program outcomes for Fiscal Year 2015-16 utilizing Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Program funds. The CAPER also includes an annual summary of actions and activities undertaken to comply with the City's affirmatively furthering fair housing goals.

The draft 2015-16 CAPER will be available for public review and comment as of Wednesday, September 14, 2016 to Wednesday, September 28, 2016, at the following locations:

- **Burbank Community Development Department,**
  150 N. Third St., 2nd Floor, Burbank, CA 91502

- **Burbank City Hall, City Clerk's Office,**
  275 E. Olive Ave., Burbank, CA 91502

- **Burbank Central Library,**
  110 N. Glenoaks Blvd., Burbank, CA 91502

- **Burbank Buena Vista Library,**
  300 N. Buena Vista St., Burbank, CA 91505

- **Burbank Northwest Branch Library,**
  3323 W. Victory Blvd, Burbank, CA 91505

- **City of Burbank, Housing and Economic Development Division website**
  http://www.burbankca.gov/departments/community-development/housing-economic-development/community-development-block-grant-1480

All interested agencies, groups, or individuals are invited to submit their written comments via e-mail to mgonzalez@burbankca.gov or mailed to the Community Development Department: 150 N. Third Street, Burbank, CA 91502 prior to the end of the public comment period ending on September 28, 2016.

Dated: September 9, 2016

Publish: September 14, 2016

Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2015
BURBANK , CA

DATE: 09-12-16
TIME: 17:45
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	905,042.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	49,902.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	954,944.00
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	479,565.23
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	479,565.23
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	180,691.98
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	660,257.21
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	294,686.79
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	479,565.23
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	479,565.23
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	138,739.49
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	138,739.49
32 ENTITLEMENT GRANT	905,042.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	905,042.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.33%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	180,691.98
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	180,691.98
42 ENTITLEMENT GRANT	905,042.00
43 CURRENT YEAR PROGRAM INCOME	49,902.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	954,944.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.92%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	446	5952566	Rehabilitation of Bungalows	03	LMC	$4,450.00
2014	2	446	5952567	Rehabilitation of Bungalows	03	LMC	$12,500.00
2014	2	446	5952570	Rehabilitation of Bungalows	03	LMC	$18,000.00
2014	2	446	5952576	Rehabilitation of Bungalows	03	LMC	$18,000.00
2014	2	446	5952577	Rehabilitation of Bungalows	03	LMC	$14,575.50
2015	1	463	5920156	Rehabilitation and Preservation Activity	03	LMC	$5,044.30
					03	**Matrix Code**	**$72,569.80**
2015	3	465	5952557	Public Facilities and Improvements	03A	LMC	$61.51
					03A	**Matrix Code**	**$61.51**
2013	15	439	5899468	Infrastructure	03K	LMA	$70,442.86
2014	17	461	5899469	Reconstruction of Streets and Sidewalks	03K	LMA	$123,091.36
2014	17	461	5899473	Reconstruction of Streets and Sidewalks	03K	LMA	$5,067.16
2014	17	461	5899488	Reconstruction of Streets and Sidewalks	03K	LMA	$22,816.05
					03K	**Matrix Code**	**$221,417.43**
2015	5	468	5899520	Emergency Services	05	LMC	$30,644.00
2015	15	478	5899492	Social Services	05	LMC	$1,296.03
2015	15	478	5920123	Social Services	05	LMC	$1,102.46
2015	15	478	5952539	Social Services	05	LMC	$94.95
2015	15	478	5952580	Social Services	05	LMC	$132.30
					05	**Matrix Code**	**$33,269.74**
2015	10	473	5899491	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5899506	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5899521	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5920121	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5920136	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5920144	Extended Day Care Program	05B	LMC	$1,386.33
					05B	**Matrix Code**	**$8,317.98**
2015	8	471	5920131	Drop In Teen Program	05D	LMC	$11,382.00
2015	16	479	5899493	Campership Scholarships	05D	LMC	$2,627.00
					05D	**Matrix Code**	**$14,009.00**
2015	6	469	5899496	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5899507	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920113	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920118	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920137	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920153	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920154	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920158	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920159	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5952578	Care Cottages	05G	LMC	$38.70
					05G	**Matrix Code**	**$18,387.00**
2015	7	470	5899497	Summer Youth Employment Training Program	05H	LMC	$24,155.06
2015	7	470	5920164	Summer Youth Employment Training Program	05H	LMC	$3,211.68
2015	11	474	5920133	Adult Literacy Program	05H	LMC	$318.93
2015	11	474	5952551	Adult Literacy Program	05H	LMC	$1,028.75
2015	11	474	5952553	Adult Literacy Program	05H	LMC	$1,058.35
2015	14	477	5899482	Case Management Program	05H	LMC	$3,432.50

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	14	477	5899504	Case Management Program	05H	LMC	$3,135.00
2015	14	477	5920122	Case Management Program	05H	LMC	$3,735.00
2015	14	477	5952541	Case Management Program	05H	LMC	$204.50
					05H	**Matrix Code**	**$40,279.77**
2015	9	472	5920166	Childcare Scholarships	05L	LMC	$7,004.00
					05L	**Matrix Code**	**$7,004.00**
2015	12	475	5952579	Health Services	05M	LMC	$1,799.00
2015	13	476	5899498	Dental Services	05M	LMC	$15,673.00
					05M	**Matrix Code**	**$17,472.00**
2013	18	442	5899518	Employment	18A	LMJ	$13,980.00
2013	18	442	5952550	Employment	18A	LMJ	$14,428.00
2013	18	442	5952575	Employment	18A	LMJ	$18,369.00
					18A	**Matrix Code**	**$46,777.00**
Total							**$479,565.23**

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	5	468	5899520	Emergency Services	05	LMC	$30,644.00
2015	15	478	5899492	Social Services	05	LMC	$1,296.03
2015	15	478	5920123	Social Services	05	LMC	$1,102.46
2015	15	478	5952539	Social Services	05	LMC	$94.95
2015	15	478	5952580	Social Services	05	LMC	$132.30
					05	**Matrix Code**	**$33,269.74**
2015	10	473	5899491	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5899506	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5899521	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5920121	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5920136	Extended Day Care Program	05B	LMC	$1,386.33
2015	10	473	5920144	Extended Day Care Program	05B	LMC	$1,386.33
					05B	**Matrix Code**	**$8,317.98**
2015	8	471	5920131	Drop In Teen Program	05D	LMC	$11,382.00
2015	16	479	5899493	Campership Scholarships	05D	LMC	$2,627.00
					05D	**Matrix Code**	**$14,009.00**
2015	6	469	5899496	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5899507	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920113	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920118	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920137	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920153	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920154	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920158	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5920159	Care Cottages	05G	LMC	$2,038.70
2015	6	469	5952578	Care Cottages	05G	LMC	$38.70
					05G	**Matrix Code**	**$18,387.00**
2015	7	470	5899497	Summer Youth Employment Training Program	05H	LMC	$24,155.06
2015	7	470	5920164	Summer Youth Employment Training Program	05H	LMC	$3,211.68
2015	11	474	5920133	Adult Literacy Program	05H	LMC	$318.93
2015	11	474	5952551	Adult Literacy Program	05H	LMC	$1,028.75
2015	11	474	5952553	Adult Literacy Program	05H	LMC	$1,058.35
2015	14	477	5899482	Case Management Program	05H	LMC	$3,432.50
2015	14	477	5899504	Case Management Program	05H	LMC	$3,135.00
2015	14	477	5920122	Case Management Program	05H	LMC	$3,735.00
2015	14	477	5952541	Case Management Program	05H	LMC	$204.50

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					05H	**Matrix Code**	**$40,279.77**
2015	9	472	5920166	Childcare Scholarships	05L	LMC	$7,004.00
					05L	**Matrix Code**	**$7,004.00**
2015	12	475	5952579	Health Services	05M	LMC	$1,799.00
2015	13	476	5899498	Dental Services	05M	LMC	$15,673.00
					05M	**Matrix Code**	**$17,472.00**
Total							**$138,739.49**

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	17	480	5899460	Administration	21A		$3,889.00
2015	17	480	5899461	Administration	21A		$3,886.69
2015	17	480	5899463	Administration	21A		$41.50
2015	17	480	5899464	Administration	21A		$3,832.24
2015	17	480	5899465	Administration	21A		$27.38
2015	17	480	5899466	Administration	21A		$3,889.03
2015	17	480	5899470	Administration	21A		$45.54
2015	17	480	5899471	Administration	21A		$3,889.01
2015	17	480	5899472	Administration	21A		$6.32
2015	17	480	5899474	Administration	21A		$3,889.02
2015	17	480	5899475	Administration	21A		$48.50
2015	17	480	5899476	Administration	21A		$5,264.10
2015	17	480	5899477	Administration	21A		$29.62
2015	17	480	5899478	Administration	21A		$6.32
2015	17	480	5899479	Administration	21A		$3,889.00
2015	17	480	5899480	Administration	21A		$78.22
2015	17	480	5899481	Administration	21A		$315.99
2015	17	480	5899483	Administration	21A		$3,889.01
2015	17	480	5899484	Administration	21A		$45.00
2015	17	480	5899485	Administration	21A		$4,548.17
2015	17	480	5899486	Administration	21A		$28.50
2015	17	480	5899487	Administration	21A		$6.32
2015	17	480	5899489	Administration	21A		$3,889.00
2015	17	480	5899490	Administration	21A		$15.99
2015	17	480	5899494	Administration	21A		$3,889.01
2015	17	480	5899495	Administration	21A		$6.02
2015	17	480	5899499	Administration	21A		$6.32
2015	17	480	5899500	Administration	21A		$15.99
2015	17	480	5899501	Administration	21A		$45.00
2015	17	480	5899502	Administration	21A		$4,548.17
2015	17	480	5899503	Administration	21A		$28.50
2015	17	480	5899505	Administration	21A		$3,894.43
2015	17	480	5899508	Administration	21A		$18.00
2015	17	480	5899509	Administration	21A		$14.95
2015	17	480	5899510	Administration	21A		$3,894.44
2015	17	480	5899511	Administration	21A		$45.00
2015	17	480	5899512	Administration	21A		$4,548.17
2015	17	480	5899513	Administration	21A		$28.50
2015	17	480	5899514	Administration	21A		$15.99
2015	17	480	5899515	Administration	21A		$62.41
2015	17	480	5899516	Administration	21A		$6.32
2015	17	480	5899517	Administration	21A		$3,896.64
2015	17	480	5899519	Administration	21A		$750.00
2015	17	480	5899522	Administration	21A		$3,894.39

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	17	480	5899523	Administration	21A		$20,000.00
2015	17	480	5899524	Administration	21A		$45.00
2015	17	480	5899525	Administration	21A		$4,548.17
2015	17	480	5899526	Administration	21A		$28.50
2015	17	480	5899527	Administration	21A		$39.07
2015	17	480	5920112	Administration	21A		$3,896.69
2015	17	480	5920115	Administration	21A		$6.32
2015	17	480	5920116	Administration	21A		$7,556.46
2015	17	480	5920117	Administration	21A		$15.99
2015	17	480	5920125	Administration	21A		$3,896.63
2015	17	480	5920126	Administration	21A		$28.50
2015	17	480	5920127	Administration	21A		$4,548.17
2015	17	480	5920128	Administration	21A		$45.00
2015	17	480	5920132	Administration	21A		$6.32
2015	17	480	5920135	Administration	21A		$3,896.68
2015	17	480	5920138	Administration	21A		$3,896.70
2015	17	480	5920139	Administration	21A		$28.50
2015	17	480	5920140	Administration	21A		$4,548.17
2015	17	480	5920142	Administration	21A		$45.00
2015	17	480	5920143	Administration	21A		$6.32
2015	17	480	5920145	Administration	21A		$94.17
2015	17	480	5920148	Administration	21A		$3,896.68
2015	17	480	5920149	Administration	21A		$3,896.70
2015	17	480	5920150	Administration	21A		$28.50
2015	17	480	5920151	Administration	21A		$4,548.17
2015	17	480	5920152	Administration	21A		$45.00
2015	17	480	5920157	Administration	21A		$6.32
2015	17	480	5920162	Administration	21A		$3,896.69
2015	17	480	5952542	Administration	21A		$449.00
2015	17	480	5952545	Administration	21A		$3,896.70
2015	17	480	5952546	Administration	21A		$4,548.17
2015	17	480	5952548	Administration	21A		$28.50
2015	17	480	5952549	Administration	21A		$45.00
2015	17	480	5952552	Administration	21A		$6.32
2015	17	480	5952556	Administration	21A		$4,746.54
2015	17	480	5952558	Administration	21A		$5,481.45
2015	17	480	5952559	Administration	21A		$184.95
2015	17	480	5952561	Administration	21A		$4,548.17
2015	17	480	5952562	Administration	21A		$28.50
2015	17	480	5952563	Administration	21A		$45.00
2015	17	480	5952564	Administration	21A		$6.32
2015	17	480	5952565	Administration	21A		$3,982.24
2015	17	480	5952569	Administration	21A		$3,980.49
2015	17	480	5952571	Administration	21A		$6.32
2015	17	480	5952572	Administration	21A		$28.50
2015	17	480	5952573	Administration	21A		$82.67
2015	17	480	5952574	Administration	21A		$45.00
Total					**21A**	**Matrix Code**	**$180,691.98**
							$180,691.98