



Weekly Management Report

August 16, 2024

- 1. Notice** Burbank-Glendale-Pasadena Airport Authority
Meeting on August 19, 2024
Burbank-Glendale-Pasadena Airport Authority

- 2. Minutes** Burbank Police Commission
Meeting on July 17, 2024
Police Department

- 3. Summary** Parks and Recreation Board
Meeting on August 8, 2024
Parks and Recreation Department

- 4. Memo** Downtown Burbank Partnership (PBID)
Meeting on July 18, 2024
Community Development Department



August 15, 2024

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held on Monday, August 19, 2024, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

Dial in: (818) 862-3332

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of August 19, 2024

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members in-person attendance or participation at meeting of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, August 19, 2024

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT (Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Authority President may limit this time if reasonable under the circumstances.)
5. CONSENT CALENDAR (Includes Minutes. Items on the Consent Calendar are generally routine in nature and may be acted upon by one motion unless removed for separate consideration.)
 - a. Committee Minutes
(For Note and File)
 - 1) Executive Committee
 - (i) July 10, 2024 **[See page 1]**
 - 2) Operations and Development Committee
 - (i) June 17, 2024 **[See page 3]**
 - 3) Finance and Administration Committee
 - (i) June 17, 2024 **[See page 6]**
 - 4) Legal, Government and Environmental Affairs Committee
 - (i) June 17, 2024 **[See page 9]**
 - b. Commission Minutes
(For Approval)
 - 1) July 15, 2024 **[See page 11]**
 - c. Treasurer's Report
 - 1) April 2024 **[See page 18]**
6. ITEMS FOR COMMISSION APPROVAL
 - a. Committee Assignments
 - b. Protest Rejection and Contract Award
Waste Hauling and Recycling Services **[See page 44]**

- c. Award of Contract – Janitorial Services **[See page 48]**
 - d. Aid in Construction Payment Deposits
Replacement Passenger Terminal Project **[See page 52]**
 - e. Citizen’s Advisory Committee Appointments **[See page 54]**
 - f. Replacement Vehicle Acquisition Authorization **[See page 56]**
7. ITEMS FOR COMMISSION INFORMATION
- a. Life-Saving Award Presentation
 - b. World Day Against Trafficking in Persons - Update
8. CLOSED SESSION
- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))
Title: Executive Director
9. PULLED FROM CONSENT CALENDAR
10. EXECUTIVE DIRECTOR COMMENTS
- a. Introduction of New Staff (Chief of Staff)
 - b. LEEDS Application Status - Replacement Passenger Terminal
 - c. Issuance of RFP for Concessions - Replacement Passenger Terminal
 - d. Art in Public Places Installation – Regional Intermodal Transportation Center
 - e. Air Taxi Service Update
 - f. JetBlue Service Suspension
11. COMMISSIONER COMMENTS
(Commissioners may make a brief announcement, make a brief report on their activities, and request an agenda item for future meetings.)
12. PUBLIC COMMENT
13. ADJOURNMENT

COMMISSION NEWSLETTER

Monday, August 19, 2024

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. **COMMITTEE MINUTES.** Approved minutes of the Executive Committee meeting of July 10, 2024; Operations and Development Committee meeting of June 17, 2024; Finance and Administration Committee meeting of June 17, 2024; and the Legal, Government and Environmental Affairs Committee meeting of June 17, 2024, are included in the agenda packet for information purposes.
- b. **COMMISSION MINUTES.** A draft copy of the minutes of the Commission regular meeting of July 15, 2024, is included in the agenda packet for Commission review and approval.
- c. **TREASURER'S REPORT.** The Treasurer's Report for April 2024 is included in the agenda packet. At its meeting on July 15, 2024, the Finance and Administration Committee voted unanimously (3-0) to recommend that the Commission note and file this report.

6. ITEMS FOR COMMISSION APPROVAL

- a. **COMMITTEE ASSIGNMENTS.** No staff report is attached. This item is included in the agenda to provide the Commission President the opportunity to make any standing or ad hoc committee appointments that he or she may wish to make.
- b. **PROTEST REJECTION AND CONTRACT AWARD – WASTE HAULING AND RECYCLING SERVICES.** A staff report is included in the agenda packet. Subject to the recommendation of the Operations and Development Committee at its meeting immediately preceding the Commission meeting, Staff recommends the Commission reject a protest by Athens Services and award a Waste Hauling and Recycling Services Agreement (“Agreement”) to American Reclamation, Inc. The proposed Agreement will be for a two-year base period commencing October 1, 2024, and ending October 12, 2026, at a fixed price of \$15,104 monthly, excluding on-call as needed service pickups of 10 and 40-yard mixed waste containers located at the maintenance facility
- c. **AWARD OF CONTRACT - JANITORIAL SERVICES.** A staff report is included in the agenda packet. At its meeting on July 15, 2024, the Operations and Development Committee (“Committee”) voted (2-0) to recommend that the Commission award a Janitorial Services Agreement (“Agreement”) to C&W Facility Services, Inc. (“C&W”) for a 23-month period, ending on October 12, 2026, at a fixed annual price of \$2,257,773.24, excluding supplies.
- d. **AID IN CONSTRUCTION PAYMENT DEPOSITS – REPLACEMENT**

PASSENGER TERMINAL PROJECT. A staff report is included in the agenda packet. At its meeting on August 7, 2024, the Executive Committee voted (2-0, 1 absent) to recommend that the Commission approve two Aid-In-Construction deposit requests from the City of Burbank for: (1) \$860,000 for Phase 1 (3.5 MVA Temporary Power) engineering and balance of 12kV distribution materials and labor to bring temporary power to the Replacement Passenger Terminal ("RPT") Project site. This phase is expected to be complete by November 2024; and (2) \$100,000 for Phase 2 (17 MVA temporary power) engineering to bring temporary power to the RPT Project site. This phase is expected to be complete by May 2025.

- e. CITIZENS ADVISORY COMMITTEE APPOINTMENTS. A staff report is included in the agenda packet. Subject to the recommendation of the Legal, Government and Environmental Affairs Committee at its meeting immediately preceding the Commission meeting, Staff seeks the Commission's appointment of Citizen's Advisory Committee nominees provided by the Cities of Burbank, Glendale, and Pasadena.
- f. REPLACEMENT VEHICLE ACQUISITION AUTHORIZATION. A staff report is included in the agenda packet. The adopted FY 2025 budget includes appropriations to address the acquisition of ten vehicles in the aggregate amount of \$975,000. These appropriations include \$200,000 for an ARFF utility truck, which originally was approved for purchase in FY 2024 and was reprogrammed into FY 2025 due to the long lead time. That vehicle is anticipated to be delivered this November.

Staff recently became aware of the availability of three hybrid engine Police Interceptor SUVs through a State-authorized government fleet vehicle retailer. The Authority's policy is that any acquisition in excess of \$75,000 requires Commission approval prior to execution of a contract. Due to this limitation Staff has issued a Purchase Order, in the amount of \$66,990.95, for just one of the available police vehicles.

Acquisition of replacement vehicles continues to be hampered by limited inventory of new fleet vehicles, supply chain issues, long lead times and the need to respond without delay when a purchase or pre-order opportunity arises. Subject to the recommendation of the Operations and Development Committee at its meeting immediately prior to the Commission meeting, Staff is requesting that the Commission authorize issuance of future Purchase Orders, up to the \$975,000 appropriations limit, for the remaining two Police and six other department vehicles programmed for FY 2025 budget. Subject to the recommendations of the Committee, this item has also been placed on the Commission's agenda for its consideration at its meeting immediately following the Committee's meeting.

7. INFORMATION FOR COMMISSION INFORMATION

- a. LIFE-SAVING AWARD PRESENTATION. No staff report is attached. On January 8, 2024, a routine first aid call to the Alaska Airlines ticket counter turned into a life-saving mission. Upon arrival, Airport Police Officers Ed Santos, Dennis Patton, and Brian Gordon found an unconscious female in cardiac arrest. With the swift actions taken by Alaska Airlines employees Missy Niece-Smith and Lawrence Fellman to initiate CPR, Officers Patton, and Santos were able to deploy an AED and continue life-saving efforts. Officer Gordon later joined in to

continue CPR chest compressions. Upon arrival at the scene, Airport Firefighters Giacomo Nicolosi, Guillermo Perez, and Jimmy Luera seamlessly took over CPR until Burbank Fire Department Paramedics Wayne Chisolm and Eric Clements arrived shortly thereafter, ensuring continuous care with swift transport to St. Joseph's Hospital. The collaborative efforts by all of these dedicated professionals have resulted in the successful recovery of the patient.

- b. WORLD DAY AGAINST TRAFFICKING IN PERSONS - UPDATE. No staff report is attached. Staff will update the Commission on the efforts undertaken to combat human trafficking at Hollywood Burbank Airport. Working with our partners at Bay Area Anti-Trafficking Coalition/Airport Initiative, a video training program was incorporated three years ago into the annual employee badge renewal process. Additionally, staff will be installing informational outreach stickers on all public restroom mirrors that are FAA approved and ADA compliant.

July 17, 2024

A regular meeting of the Burbank Police Commission was held in the Council Chamber of City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 1800 hours by Commission Chair Coomes.

CALL TO ORDER

Present: Commissioners Chapman, Coomes, Elman, Hacobian, McKenna, and Wenzel

Also Present: Chief Albanese, Captain Cornils, Police Administrator Garzon, Lieutenant Pfrommer, Sergeant Turner, Senior Assistant City Attorney Johal, and Executive Assistant Nakamura, Liaison Mullins

FLAG SALUTE

The flag salute was led by Commissioner Hacobian.

COMMISSION ANNOUNCEMENTS AND REPORTING OUT BY COMMISSION AD HOC SUBCOMMITTEES

Commissioners reported out on events/meetings attended.

Commissioner Hacobian stated the "Drive Right, Save Lives" safety campaign will launch on August 22nd, 6:00 pm, at Community Chevrolet.

FIRST PERIOD OF ORAL COMMUNICATIONS

Appearing before the Commission was Joel Schlossman, who commented on impound of vehicles involved in reckless driving, recent homeless person incident, and procedures to keep criminals in jail.

RESPONSE TO ORAL COMMUNICATIONS

Commissioners thanked the speaker and responded to the communications.

APPROVAL OF MINUTES FROM MAY 15, 2024

A motion was made by Commissioner Chapman, with a second by Commissioner McKenna, to approve the minutes from the May 15th meeting. Motion carried by consensus.

ITEMS OF BUSINESS

- 1. Brief follow up response and discussion, if applicable, to a question regarding the funding for acquisition and maintenance of the police fleet.**

Police Administrator Garzon explained the funding for PD vehicle maintenance and purchase comes out Fund 532, which is one of the City's internal service funds and is managed by the Public Works Department.

- 2. Presentation, discussion, and recommendations, if applicable, on bike and pedestrian safety and parking enforcement efforts surrounding the start of the school year**

Lieutenant Pfrommer stated the school year will begin on August 12th. He reiterated the Traffic Bureau's responsibilities to the schools, will be conducting meetings and surveys regarding arrival and departure procedures for the different modes of transportation, creation of a circulation map, and is making improvement to the school valet programs.

July 17, 2024

Meeting of the Burbank Police Commission

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3. Update, discussion, and recommendations, if applicable, on the effects of AB2147, the Freedom to Walk Act, since its enactment in January 2023

California AB 2147 went into effect in January 2023, which amended several statutes involving the duties and responsibilities of pedestrians on the roadways and set restrictions on when law enforcement could conduct enforcement and issue citations.

A year later, there are misconceptions that jaywalking or walking against traffic control signs is now legal due to this legislation. The Lieutenant reviewed comparisons of pedestrian deaths, party at fault, location of collisions, and demographics five years before and YTD. With such a small sample of data (from January 2023, and only in Burbank) and more dangerous behavior with the misconceptions, it is difficult to determine if the Act has had any substantial impact statewide.

4. Discussion and recommendations, if any, of a year-end review of the performance and functioning of Commission for the last fiscal year

Commissioners and staff compiled the following:

- Success in managing the ad hoc subcommittees
- selection of relevant and contemporary issues for discussion on the monthly agendas
- respectful and specific communication between members and the Department, adding to productivity
- development of the safe driver campaign
- patrol ride-alongs
- having regular public participation at meetings
- compliance with Brown Act

Areas for growth:

- how to serve better as a resource to the City Council
- improved community engagement
- increased self-initiation to seek out information on-line; doing more research prior to an ask to the Department
- improved self-evaluation on the resolution of projects
- more robust orientation for on-boarding of new commissioners

5. Discussion and selection of attendees (s) to the annual NACOLE Conference on October 13-17, 2024 in Tucson, AZ

Commissioner McKenna made a motion, seconded by Commissioner Wenzel, to select Commissioners Elman and Hacobian to attend the conference. Motion carried.

6. Announcements by the Police Chief - brief announcements regarding upcoming events and/or items of note related to the police department

Chief Albanese announced:

7/18 Recruit graduation

8/6 National Night Out

8/10 BPF Take a scoop out of crime – Fosters Freeze

June 30th was the cutover date for the Department's new CAD/RMS system.

Body Worn Camera Heroes, a new segment on Fox News, showcased Department personnel who were awarded the Medal of Valor for the rescue of two children in a burning building.

INTRODUCTION OF AGENDA ITEMS FOR FUTURE MEETINGS

Already agendized from a previous meeting:

- Presentation and discussion on an update of the 2023-2025 Strategic Plan report
- Reporting out by the School Safety Ad Hoc Subcommittee

Chair Coomes made a motion for August, seconded by Commissioner Chapman, to conduct annual elections for Commission officers. Motion carried.

Chair Coomes made a motion for August, seconded by Commissioner Wenzel, for a presentation and discussion of BPD Policy 464 – Homeless Persons. Motion carried.

Chair Coomes made a motion for November, seconded by Commissioner McKenna, for a discussion to develop of a mission/vision statement that goes beyond the City Charter which will also include application of anti-bias elements. Motion carried.

Commissioner Chapman made a motion for October for a presentation and discussion on the top three crime hotspots as listed in CrimeMapping.com from 2023. Motion carried.

Commissioner Hacobian made a motion for October, seconded by Commissioner McKenna, for a discussion on any feedback or recommendations from the joint City Council/Commission meeting to be held in September. Motion carried.

NEXT MEETING DATE

The next scheduled meeting of the Police Commission will be Wednesday, August 21, 2024, at 1800 hours.

ADJOURNMENT

There being no further business to come before the Commission, the meeting adjourned at 2005 hours.

Mike Elman
Secretary, Burbank Police Commission

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Parks and Recreation Board

Date: Thursday, August 8, 2024

Staff Present: Marisa Garcia, Park, Recreation, Community Services Director; Kris Smith, Assistant Park, Recreation, Community Services Director; Grace Coronado, Assistant Park, Recreation, Community Services Director; Dena Moon, Senior Administrative Analyst; Megan Wilke, Administrative Analyst II; Chad Thompson, Executive Assistant; Jon McGinley, Acting Recreation Services Manager; Noah Altman, Recreation Services Manager; Ricardo Corado, Senior Recreation Leader; Edgar Manoukian, Recreation Coordinator; Alex Hernandez, Senior Recreation Leader; Nareg Garabedian, Network Analyst

Board Members Present: Ms. Gamiño, Mr. DePalo, Mr. Messerlian and Ms. Ramsey

Board Members Absent: None.

Item Discussed		Summary	Direction or Action, if any
1	Announcements	Mr. Garabedian provided announcements for the Parks and Recreation Department (P&R) programs and facilities.	
2	Presentations	Ms. Gamiño introduced Mr. Corado, who presented certificates to the Summer 2024 Counselors in Training (CIT). Ms. Gamiño also introduced Mr. McGinley, who presented certificates to the Burbank-Foothill Civitan Club and the Youth Sports Perpetual Award Recipients.	
3	Department Director Report	Ms. Garcia updated the Board on the current vacancy for the P&R Board.	
4	Oral Communications	Mr. Barry addressed the Board regarding potential improvements to the DeBell disc golf course. Mr. Donahue requested that the Board consider adding a soccer field at Brace Canyon Park and suggested improvements for the Starlight Bowl.	
5	Response to Oral Communications	Mr. Messerlian encouraged staff to communicate with the Touchstone Golf Course Management Group to address issues at the DeBell disc golf course. Ms. Garcia informed the Board that the Greens Committee would address these issues and suggested that Mr. Donahue attend their meetings. Mr. Messerlian emphasized the priority of adding a soccer field at Brace Canyon Park.	
6	Written Communications	One E-Comment was received.	
7	Park Board Comments	Mr. DePalo congratulated all CIT award recipients and participants of Civitan Jamboree Day. He also thanked the Parks Department for the Fourth of July celebration. Ms. Gamiño informed the Board that the McCambridge Gym Art Mural has been completed, and an unveiling ceremony will be scheduled soon.	
8	Election of Officers and Liaison Listing	Ms. Wilke introduced the discussion on the election of officers for the positions of Chair, Vice Chair, and Secretary, as well as the liaison appointments to the various boards and advisory committees within the Parks and Recreation Department.	It was motioned by Mr. DePalo, seconded by Ms. Ramsey and carried 4-0 to elect Mr. Messerlian as Chair. It was motioned by Ms. Gamiño, seconded by Mr.

**CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY**

			<p>DePalo to elect Ms. Ramsey as Vice Chair.</p> <p>It was motioned by Ms. Gamiño, seconded by Mr. Messerlian to elect Mr. DePalo as Secretary.</p> <p>Art in Public Places- Ms. Gamiño</p> <p>Burbank Athletic Federation- Primary: Mr. DePalo Alternate: Mr. Messerlian</p> <p>Burbank Cultural Arts- Primary: Ms. Ramsey Alternate: Vacant</p> <p>Burbank Sustainable Commission - Ms. Ramsey</p> <p>DeBell Golf Course Advisory- Primary: Mr. DePalo Alternate: Mr. Messerlian</p> <p>Senior Board- Mr. DePalo</p> <p>Youth Board- Primary: Ms. Ramsey Alternate: Mr. DePalo</p>
9	Update on Fiscal Year 2024/2025 Budget and Fiscal Year 2023/2024 Completed Capital Improvement Projects	Ms. Moon provided an overview of the proposed budget for Fiscal Year 2024/2025 and shared a summary of the completed capital improvement projects from Fiscal Year 2023/2024. Ms. Ramsey expressed her excitement about these improvements, while Mr. Messerlian noted the community's appreciation for the completed work.	Discuss, note, and file.

**CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY**

10	Update on Replacement of Playground Equipment at Brace Canyon Park, Maple Street Playground, and McCambridge Park	Ms. Coronado updated the Board on playground equipment at Brace Canyon Park, Maple Street Playground, and McCambridge Park. Ms. Gamiño and Ms. Ramsey both expressed enthusiasm about the accessibility features of the new playground equipment. Mr. Messerlian inquired about the selection process for playground equipment, and Ms. Garcia explained the procedure.	Note and file.
11	Facility Tour Proposed Meeting Date	Ms. Wilke proposed meeting dates to conduct the Park Facility Tour.	October 3 rd was tentatively selected.
12	Consent Calendar	<p><u>Approval of Minutes</u> Minutes of the June 13, 2024 meeting were approved.</p> <p><u>City Council Agenda Items Update</u> Noted and Filed.</p> <p><u>Contract Compliance</u> Noted and Filed.</p> <p><u>Park Patrol Reports</u> The Park Patrol Report for May and June was noted and filed.</p> <p><u>Departmental Operations Update</u> Noted and Filed.</p>	It was motioned by Ms. Ramsey, seconded by Mr. DePalo, and carried 4-0 to approve the Consent Calendar.
13	Tabled Items	None.	
14	Additional Comments from the Board and staff	Ms. Ramsey, Mr. Messerlian, and Mr. DePalo all expressed their gratitude to Ms. Gamiño for her leadership and contributions as Chair over the past two years.	
15	Introduction of New Agenda Items	None.	
16	Adjournment	The meeting was adjourned at 7:30.	

MEMORANDUM



COMMUNITY DEVELOPMENT



DATE: August 12, 2024

TO: Justin Hess, City Manager

FROM: Patrick Prescott, Community Development Director 
VIA: Simone McFarland, Asst. Community Development Director 
Mary Hamzoian, Economic Development Manager
BY: Aida Ofsepien, Economic Development Analyst I

SUBJECT: Downtown Burbank Partnership (PBID) Meeting – July 18, 2024

- Jessica Spaulding from the Spaulding Agency provided a summary of the six-month public relations contract. The Spaulding Agency promoted Downtown Burbank's growth through several key initiatives including issued press releases about Republik Coffee's expansion, the introduction of nearly 1,000 new housing units and hotels led by LaTerra Development, and the opening of Kalaveras Restaurant. They also facilitated an article by Parham Yedidsion, a PBID Board Member and owner of the Shake Shack development and The Burbank Collection in Western Real Estate Business. The Board voted to extend their contact for another six months.
- Staff from the Transportation Division provided a presentation regarding parking management in Downtown Burbank. In October 2023, City Council directed staff to develop a Parking Management Plan for Downtown Burbank. The goal of parking management is to help customers reliably find parking within walking distance of their destinations, increase access to businesses by ensuring turnover of parked cars and to reduce emissions and lessen traffic congestion from drivers circling in search of parking.
- Staff provided an update on the Downtown Burbank Arts Festival held on Saturday and Sunday June 8 & 9. The event was a great success with more than 20,000 attendees estimated over the weekend. Following the event, staff sent out a survey to merchants and property owners requesting feedback.

- 32% reported an increase of more than 10 - 20% in sales during the event.
 - 32% reported an increase of more than 10 - 20% in customers during the event.
 - 80% agree The Arts Festival helps attract more customers to Downtown.
 - 76% agree The Arts Festival helps attract more customers to their store.
 - 92% agree that the Arts Festival benefits their business and Downtown.
 - 76% agree The Downtown Burbank Arts Festival positively affects their business.
 - 92% would like the Arts Festival to return next year.
- One of the mid-year projects that was funded by City Council included replanting and repairing the irrigation system for the yellow and grey pots and paseos along San Fernando Blvd., from Magnolia Blvd. to Alameda Ave.

List of projects completed as of July 2024:

- K-Rail Re-wrapping
- Repainting of Streetlight Standards
- Purchase Barricades
- District Irrigation Repairs & Replanting
- Repainting of Streetlight Standards