

AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK AMENDING TITLE 3 (BUSINESSES AND LICENSES) CHAPTER 4 (BUSINESS AND OCCUPATIONS) OF THE BURBANK MUNICIPAL CODE AND CREATING NEW REQUIREMENTS FOR FIREARMS AND AMMUNITION RETAIL BUSINESSES THAT REQUIRE A LOCAL BUSINESS LICENSE

City Attorney's Synopsis

This ordinance implements amendments to Title 3, Chapter 4 of the Burbank Municipal Code to codify existing procedures, add common sense licensing requirements, and establish a robust, local program for licensing and regulating the sale, lease, or transfer of firearms or ammunition in the City.

THE COUNCIL OF THE CITY OF BURBANK FINDS, DETERMINES, AND DECLARES THAT:

- A. Title 3, Chapter 4 of the Burbank Municipal Code establishes regulations for the issuance and regulations of Business Licenses; and
- B. Title 3, Chapter 4, Article 1 provides that all firearm retailers shall have a license; and
- B. The City of Burbank is an urban, densely populated city, with a population of approximately 105,861 residents living in approximately 17 square miles; and
- C. The Burbank City Council, like government at all levels, has a substantial interest in protecting the community from those persons who acquire guns lawfully or illegally and then use them to commit crimes resulting in injury or death of their victims or who use them in the commission of other coercive crimes such as robbery, sexual assault or homicide, including recent mass shooting events in Dadeville, Alabama, Baton Rouge, Louisiana, Monterey Park, California, Allen, Texas, and at a college campus in Michigan, as well as the many other mass homicides over the past several years; and
- D. Fourteen retail establishments that sell or rent ammunition and firearms currently exist throughout the City; and
- E. Firearm retail is not a designated use in the Burbank Municipal Code but is broadly governed by licensing and retail use provisions. The current regulations do not reflect existing special licensing requirements for firearm retail and have the potential to result in new gun or ammunition retail stores that can displace other neighborhood-serving retail and service commercial uses from tenant spaces and therefore create a threat to critical commercial corridors and the City's effort to preserve aesthetically inviting storefronts and pedestrian-friendly retail, restaurants, and offices in such spaces; and

F. On July 26, 2022, the City Council considered a potential menu of options to encourage firearm safety and ensure thriving commercial corridors such as land use regulations for firearm retail, advocacy on gun safety, a gun buyback program, and regulations pertaining to retail ammunition or firearms establishments and heard public comment, which included oral and written comments that expressed concerns about the volume of firearm retail; their locations throughout the community in high traffic commercial corridors and near schools; the overall absence of local inspections or safety regulations pertaining to retail ammunition or firearms establishments; the effect of firearms and ammunition on public safety; and the security of such establishments; and

G. The same date, Council adopted an urgency ordinance implementing a moratorium on firearm retail while staff explore land use regulations, including potential need for a conditional use permit; the urgency ordinance has been extended until July 23, 2023; and

H. On March 28, 2023, the City Council discussed potentially increasing the licensing requirements for firearm retailers, including an inspection by the Burbank Police Department that would apply to all existing and any new retail firearms or ammunition establishments; and

I. The California Penal Code requires local jurisdictions to accept firearms dealer licenses and emphasizes the authority of cities and counties to regulate firearms dealers; and

J. The City maintains an existing process for business license review of firearm retail by the Community Development Department and the Police Department, which is uncodified; and

K. Federal Firearm Licensees are required by federal law to comply with all state and local dealer laws as a condition for retaining their federal licenses; and

L. While California is among a minority of states that impose licensing requirements on firearms dealers, the standards are a minimum threshold; and

M. The International Association of Chiefs of Police recommends that local governments impose their own licensing or permitting requirements on firearms dealers because local requirements can respond to specific community concerns; and

N. California law explicitly allows local jurisdictions to impose security requirements on firearms dealers that are stricter or at a higher standard than those imposed by state law; and

O. In October 2016, the Giffords Law Center conducted an audit of 155 California cities, towns, and counties, and determined that 80 cities and 17 counties require firearms dealers to obtain a license or permit, and 29 cities and four counties require firearms dealers to obtain liability insurance; and

P. Generally, firearm retail locations are a high-value target for criminals, and have often been magnets for break-ins, theft, and destruction of property; and

Q. Under existing law, firearms dealers are subject to potential liability if they negligently supply a firearm to a person who is likely to and does use the firearm in a manner involving unreasonable risk of physical injury - such as a sale to an intoxicated person or a minor. Firearms dealers may also be subject to potential liability for conduct that causes harm if the conduct violates an applicable state or federal law. Further, firearms dealers may be subject to potential liability if patrons are injured on their premises, or for other conduct creating premises liability or property owner liability; and

R. Injuries and deaths from firearms, as well as from other accidents that may occur on a business' property, can devastate individuals and burden social safety nets. Liability insurance reduces these harms by providing necessary compensation to individuals who may be injured by the actions of a gun dealer; and

S. New State laws require licensed gun dealers to do the following: (1) by July 1, 2023, carry a general liability insurance policy with coverage for at least \$1 million per incident; and (2) by January 1, 2024, install and maintain a fixed digital video surveillance system on their business premises, maintain these video records for at least one year, annually certify to the Department of Justice that the video surveillance system is in proper working order, and post conspicuous signs at each entrance to the dealer's premises notifying patrons that the premises are under video and audio surveillance; and

T. On June 6, 2023, the Council at its regular meeting, held a public hearing on Project No. 23-0002300, a Burbank Municipal Code Amendment.

U. The Council considered the report and recommendations of the Community Development Department and the evidence presented at such hearing.

V. Based on the foregoing, the City Council finds it is in the best interest of the health, safety and welfare of the community to reasonably regulate firearms and ammunition retail sales locally.

THE COUNCIL OF THE CITY OF BURBANK DOES ORDAIN AS FOLLOWS:

**Section 1. Findings.** All the findings set forth above are true and correct and are incorporated herein as if restated in their entirety.

**Section 2. Amendment to Burbank Municipal Code (BMC) 3-4-111: Firearms:** Section 3-4-111 is hereby amended to add a line at the end of the section as follows (additions to the BMC are underlined):

Every person engaging in the business of selling or otherwise transferring, or renting, or advertising for sale, or offering or exposing for sale or transfer or rental at retail, pistols, revolvers, or other firearms, shall pay for revenue purposes a license fee in the amount

set forth in the Burbank Fee Resolution and must comply with Article 7 of this Chapter.

**Section 3. Amendment to Burbank Municipal Code (BMC) Title 3 Business and Licenses, Chapter 4 Businesses and Occupations, Article 7.** A new Division “Firearms and Ammunition Retail Administration Business License” is hereby added to the BMC and replaces in its entirety, Article 7 of Chapter 4, Title 3, as outlined in Exhibit A to this Ordinance, attached and incorporated herein.

**Section 4. Severability.** If any provision of this Ordinance or its application is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, sections, or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end each phrase, section, sentence, or word is declared to be severable.

**Section 5. Environmental Assessment.** This Ordinance is not subject to the California Environmental Quality Act (Public Resources Code Section 21000 et seq,) (“CEQA”) pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the State CEQA Guidelines since it will not result in a direct or reasonably foreseeable indirect physical change in the environment, because there is no possibility that it may have a significant effect on the environment, and because it is not a “project” as that term is defined in Section 15378 of the State CEQA Guidelines.

**Section 6. Effective Date.** This Ordinance shall become effective at 12:01 a.m. on the thirty-first (31<sup>st</sup>) day after the date of adoption.

PASSED AND ADOPTED this 27th day of June, 2023.

s/Konstantine Anthony  
Konstantine Anthony  
Mayor

Approved as to Form:  
Office of the City Attorney

Attest:

s/Kimberley Clark  
Kimberley Clark, City Clerk

By: s/Jill Vander Borght  
Jill Vander Borght  
Senior Assistant City Attorney

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF BURBANK            )

I, Kimberley Clark, City Clerk of the City of Burbank, do hereby certify that the foregoing Ordinance No. 23-3,997 was duly and regularly passed and adopted by the Council of the City of Burbank at its regular meeting held on the 27th day of June, 2023, by the following vote:

AYES:        Perez, Takahashi, Schultz, and Anthony.

NOES:        None.

ABSENT:     Mullins.

I further certify that said Synopsis was published as required by law in a newspaper of general circulation in the City of Burbank, California within 14 days following its June 27, 2023 adoption.

          s/Kimberley Clark            
Kimberley Clark, City Clerk

## **EXHIBIT A**

### **Title 3: Business and Licenses**

#### **Chapter 4: Businesses and Occupations**

#### **Article 7: Firearms and Ammunition Retail Administration Business License**

##### **3-4-701: PURPOSE:**

It is the purpose and intent of this Chapter to establish a local program for the issuance of the license and regulation of the sale, lease, or transfer of firearms or ammunition. The provisions of this Chapter are not intended to contradict or duplicate any applicable state or federal law.

##### **3-4-702: DEFINITIONS:**

For the purpose of this Article, unless the context clearly requires a different meaning, the following words, terms, and phrases have the meanings given to them in this section:

**AMMUNITION.** Ammunition or cartridge cases, primers, bullets, or propellant powder designed for use in any firearm, and any component thereof, but shall not include blank cartridges or ammunition that can be used solely in an "antique firearm" as that term is defined in § 921(a)(16) of Title 18 of the United States Code.

**APPLICANT.** Any person who applies for a regulatory permit, or the renewal of such a permit, to sell, lease, or transfer firearms or ammunition, including any officer, director, partner, or other duly authorized representative applying on behalf of an entity.

**CITY MANAGER.** The City of Burbank City Manager or the City Manager's designated representative

**COMMUNITY DEVELOPMENT DEPARTMENT.** The City of Burbank Community Development Department or the Community Development Director's designated representative.

**ENGAGE IN THE BUSINESS OF SELLING, LEASING, OR OTHERWISE TRANSFERRING ANY FIREARM OR AMMUNITION.** To conduct a business by the selling, leasing, or transferring of any firearm or ammunition, or to hold oneself out as engaged in the business of selling, leasing, or otherwise transferring any firearm or ammunition, or to sell, lease, or transfer firearms or ammunition in quantity, in series, or in individual transactions, or in any other manner indicative of trade.

**FIREARM.** Any device, designed to be used as a weapon or modified to be used as a weapon, from which is expelled through a barrel a projectile by the force of explosion or other means of combustion, provided that the term FIREARM shall not include an "antique firearm" as defined in § 921(a)(16) of Title 18 of the United States Code.

**PERMITTEE.** Any person, corporation, partnership, or other entity engaged in the business of selling, leasing, or otherwise transferring any firearm or ammunition, which person or entity has obtained a regulatory permit to sell, lease, or transfer firearms or ammunition.

**PERSON.** Any individual, firm, partnership, joint venture, association, corporation, limited

liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, and the plural as well as the singular.

POLICE CHIEF. The City of Burbank Police Chief or the Chief's designated representative.

PRIMARY BUSINESS ENGAGED IN THE BUSINESS OF SELLING, LEASING, OR OTHERWISE TRANSFERRING ANY FIREARM OR AMMUNITION. The principal purpose of the business is to sell, lease, or transfer firearms or ammunition.

#### 3-4-703: REGULATORY PERMIT – REQUIRED:

It is unlawful for any person, corporation, partnership, or other entity to engage in the business of selling, leasing, or otherwise transferring any firearm or ammunition within the City without a regulatory permit, as required by this Chapter, and without complying with all applicable requirements of the City's Zoning Code.

#### 3-4-704: REGULATORY PERMIT – APPLICATION:

An Applicant for a permit or renewal of a permit under this Chapter shall file with the Community Development Department an application in writing, signed under penalty of perjury, on a form prescribed by the City. The Applicant shall provide all relevant information requested to demonstrate compliance with this Chapter, including:

1. The Applicant's name, including any aliases or prior names, age, and address.
2. The Applicant's federal firearms license and California firearms dealer numbers, if any.
3. A photocopy of the Applicant's driver's license, passport, or other government-issued identification card bearing a photograph of the Applicant.
4. The address of the proposed location for which the permit is sought, together with the business name, and the name of any corporation, partnership or other entity that has any ownership in, or control over, the business.
5. The names of all persons who will have access to or control of workplace firearms or ammunition, including but not limited to, the Applicant's employees, agents, and/or supervisors, if any.
6. A current Certificate of Eligibility from the California Department of Justice under Cal. Penal Code § 26710 for the Applicant and for each individual identified in subsection 5 above, demonstrating that the person is not prohibited by state or federal law from possessing firearms or ammunition.
7. Proof of a possessory interest in the property at which the proposed business will be conducted, as owner, lessee, or other legal occupant, and, if the Applicant is not the owner of record of the real property upon which the Applicant's business is to be located and conducted, the name, address and written consent of the owner of record of such real property to the Applicant's proposed business accompanied by a notarized acknowledgment from the record owner of the property that a firearm retail business will be located on said property.
8. Proof of compliance with all applicable federal, state, and local licensing and other business laws.
9. Date of each application for every license or permit to sell, lease, transfer, purchase, or possess firearms or ammunition which was sought by the Applicant, or by any individual identified in subsection 5 above within the past 5 years from the date of the application,

from any jurisdiction in the United States, including, but not limited to, the date of each application and whether it resulted in the issuance of a license, and the date and circumstances of any revocation or suspension.

10. The Applicant's agreement to indemnify, defend and hold harmless the City, its officers, elected officials, agents and employees from and against all claims, losses, costs, damages and liabilities of any kind pursuant to the operation of the business, including attorneys' fees, arising in any manner out of the negligence or intentional or willful misconduct of: (a) the Applicant; (b) the Applicant's officers, employees, agents, and/or supervisors; or (c) if the business is a corporation, partnership, or other entity, the officers, directors or partners, which shall be in a format approved by the City.

11. A Certificate of Insurance reflecting liability insurance and endorsement requirements in compliance with State and local laws reflecting coverage for the timeframe for which the permit will be issued.

12. The date, location, and nature of all criminal convictions of the Applicant, if any, in any jurisdiction in the United States.

13. A site plan that shows the footprint of all existing structures on the property, the structures dimensions, the property boundary lines, and the location of all existing public streets and alleys adjacent to the site.

14. An interior floor plan of the business with each room labeled and dimensioned, along with the total square footage of each room.

#### 3-4-705: REGULATORY PERMIT – APPLICATION FEE:

Each application for a regulatory permit shall be accompanied by a nonrefundable fee for administering this Article as established by City Council resolution.

#### 3-4-706: INVESTIGATION BY POLICE CHIEF:

The Police Chief shall conduct a review of the Application and the Applicant's license request to determine, for the protection of the public health and safety, whether the regulatory permit may be issued or renewed:

1. Prior to permitting an Applicant to engage in the business of selling, leasing, or otherwise transferring any firearm or ammunition, or prior to the issuance or renewal of a regulatory permit under this Article, the Police Chief shall review all application materials, employee lists, current Certificates of Eligibility, and all other documentation to confirm compliance with state and federal law.

2. The Police Chief may recommend that the Community Development Department/City issue or renew a regulatory permit if the Applicant or Permittee is in compliance with this Article and all other applicable federal, state, and local laws.

#### 3-4-707: GROUND FOR PERMIT DENIAL OR REVOCATION:

A. Issuance or renewal of a regulatory permit shall be denied, or an existing permit shall be revoked, if the operation of the business would not or does not comply with federal, state, or local law, or if any of the following conditions exist:

1. The Applicant, or any individual identified in BMC 3-4-704 Subsection 5, does not have a current Certificate of Eligibility issued by the California Department of Justice.



2. The Applicant is not licensed as a dealer in firearms under all applicable federal, state, and local laws.
3. The Applicant has not satisfied all applicable requirements of the Zoning Code.
4. The Applicant has failed to fully comply with the application requirements, such as by refusing or failing to provide all of the requested information or refusing to agree to indemnify, defend, and hold harmless the City of Burbank, its elected and appointed officials, officers, and employees, against claims arising from operation of the business.
5. The Applicant has made a false or misleading statement of a material fact or omission of a material fact in the application for a regulatory permit, or in any other documents submitted to the Community Development Department pursuant to this Article. If a permit is denied or revoked on this ground, the Applicant is prohibited from reapplying for a permit for a period of five (5) years.
6. The Applicant, or any individual identified in BMC 3-4-704 Subsection 5, has had a license or permit to sell, lease, transfer, purchase, or possess firearms or ammunition from any jurisdiction in the United States revoked, suspended, or denied for good cause within the immediately preceding five (5) years.
7. The Applicant is within a class of persons defined in Cal. Welfare and Institutions Code §§ 8100 or 8103.

B. Any administrative decision on a regulatory permit may be appealed through the process detailed in Title 2, Chapter 1, Article 15 of the BMC.

#### 3-4-708: ON-SITE SECURITY REQUIREMENTS:

The permitted business location shall be monitored by a video surveillance system approved by the Police Chief that includes cameras, monitors, and video recorders and is consistent with all requirements of Cal. Penal Code §26806 and all other applicable state requirements, as may be amended from time to time:

1. The interior and exterior of the permitted business location shall be monitored. The number and location of the cameras are subject to the approval of the Police Chief. At a minimum, the cameras shall be sufficient in number and location to monitor the critical areas of the business premises, including, but not limited to, all places where firearms or ammunition are stored, sold, delivered, or transferred, including, but not limited to, all counters, safes, vaults, cabinets, cases, entryways, and parking lots.

2. The video surveillance system shall operate continuously, without interruption, whenever the Permittee is open for business. Whenever the Permittee is not open for business, if not operating continuously, the system shall be triggered by a motion detector and begin recording immediately upon detection of any motion within the monitored area.

3. The video surveillance system must be maintained in proper working order at all times. If the system becomes inoperable, it must be repaired or replaced within fourteen (14) calendar days. The Permittee must inspect the system at least weekly to ensure that it is operational, and images are being recorded and retained as required by the Police Chief.

**3-4-709: LIABILITY INSURANCE:**

A. If the proposed or current business location is to be used for the sale of firearms, no regulatory permit shall be issued or renewed unless there is in effect a policy of insurance that meets the requirements of Cal. Penal Code §26811, as may be amended from time to time, in a form approved by the City and executed by an insurance company approved by the City, insuring the Applicant against liability for damage to property and for injury to or death of any person as a result of the theft, sale, lease, or transfer or offering for sale, lease, or transfer of a firearm or ammunition, or any other operations of the business. The policy shall also name the City and its officials, officers, employees, and agents as additional insureds. The limits of commercial general liability shall be in an amount consistent with the City's standard insurance requirements; the Certificate of Insurance and required endorsements shall be submitted to and approved by the City. Limits of liability may be increased if deemed necessary by the City Attorney.

B. Upon expiration of the policy of insurance, if no additional insurance is obtained, the regulatory permit shall expire.

**3-4-710: RESTRICTED ADMITTANCE OF MINORS AND OTHER PROHIBITED PURCHASERS:**

A. Where firearm sales activity is the primary business performed at the business premises, no Permittee or any of Permittee's agents, employees, or other persons acting under the Permittee's authority shall allow the following persons to remain on the premises unless accompanied by a parent or legal guardian:

1. Any person under twenty-one (21) years of age, if the Permittee sells, keeps or displays firearms capable of being concealed on the person, provided that this provision shall not prevent a supervisory agent or employee who has the authority to control activities on the business premises from keeping a single firearm capable of being concealed on the person on the business premises for purposes of lawful self-defense; or

2. Any person under eighteen (18) years of age, if the Permittee only sells, keeps, or displays firearms other than firearms capable of being concealed on the person.

B. Where firearm sales activity is the primary business performed at the business premises, the Permittee and any of Permittee's agents, employees, or other persons acting under the Permittee's authority shall be responsible for requiring clear evidence of age and identity of persons to prevent persons not permitted to remain on the premises pursuant to section A above by reason of age from remaining on the premises. Clear evidence of age and identity includes, but is not limited to, a motor vehicle operator's license, a state identification card, an armed forces identification card, or an employment identification card which contains the bearer's signature, photograph and age, or any similar documentation which provides reasonable assurance of the identity and age of the individual.

C. Where firearm sales activity is the primary business performed at the business premises, no Permittee or any of Permittee's agents, employees, or other persons acting under the Permittee's authority shall allow any person to remain on the premises who the Permittee or any of Permittee's agents, employees, or other persons acting under the Permittee's authority knows or has reason to know is prohibited from possessing or purchasing firearms pursuant to federal, state, or local law, except as required by law or court order.

**3-4-711: DISPLAY OF REGULATORY PERMIT:**

The regulatory permit, or a certified copy of it, shall be displayed in a prominent place on the business premises where it can easily be seen by those entering the premises, within 10 feet of the primary entrance.

**3-4-712: ISSUANCE OF REGULATORY PERMIT – DURATION:**

A. A regulatory permit expires one year after the date of issuance.

B. A permit may be renewed for additional one (1) year periods if the Permittee submits a timely application for renewal, accompanied by a nonrefundable renewal fee. Renewal of the permit is contingent upon the Permittee's compliance with the terms and conditions of the original application and permit, as detailed in this Article. The renewal application must be received by the Community Development Department no later than thirty (30) days before the expiration of the current permit. The renewal fee will be processed upon receipt of the renewal application.

**3-4-713: NON-ASSIGNABILITY:**

A regulatory permit issued under this Chapter is not assignable. Any attempt to assign a regulatory permit shall result in revocation of the permit.

**3-4-714: COMPLIANCE BY EXISTING BUSINESS:**

A person engaged in the business of selling, leasing, or otherwise transferring any firearm or ammunition on the effective date of this Article shall, within one hundred eighty (180) days of the effective date, comply with this Chapter.

**3-4-715: LAW ENFORCEMENT INSPECTIONS:**

Permittees shall have their places of business open for inspection by federal, state, and local law enforcement during all hours of operation. The Police Chief shall conduct periodic inspections of the Permittee's place of business with or without notice to assess the Permittee's compliance with this Article. The inspections shall be of the parts of the Permittee's place of business that are used to store or sell firearms, ammunition, records, and/or documents. The Police Chief shall conduct a minimum of one (1), but no more than two (2) inspections of a single place of business during each twelve (12) month period except that the Police Chief may conduct follow-up inspections that exceed two (2) in a twelve (12) month period if the Police Chief has good cause to believe that a Permittee is violating this Chapter. Permittees shall maintain all records, documents, firearms and ammunition in a manner and place accessible for inspection by federal, state, and local law enforcement.

**3-4-716: POSTED WARNINGS:**

A. A Permittee shall comply with Cal. Penal Code § 26835 and post all signs required by that section. A Permittee shall also post conspicuously the following warning signs, which shall be black text against a white background with block letters not less than one (1) inch in height, within the licensed premises:

1. "WITH FEW EXCEPTIONS, IT IS A CRIME TO SELL OR GIVE A FIREARM TO SOMEONE WITHOUT COMPLETING A DEALER RECORD OF SALE FORM AT A LICENSED FIREARMS DEALERSHIP."

2. "ACCESS TO A FIREARM SIGNIFICANTLY INCREASES THE RISK OF DEATH BY SUICIDE, DOMESTIC DISPUTE, HOMICIDE, AND UNINTENTIONAL GUNSHOT."
  3. "STORING YOUR GUNS LOCKED, UNLOADED, AND SEPARATE FROM AMMUNITION CAN REDUCE THE RISK OF SELF-INFLICTED AND UNINTENTIONAL DEATH AND INJURY AMONG CHILDREN AND TEENS."
  4. "IF YOU OR SOMEONE YOU KNOW IS CONTEMPLATING SUICIDE, PLEASE CALL THE NATIONAL SUICIDE PREVENTION LIFELINE AT 1-800-273-TALK (8255)."
- B. At each entrance to the licensed premises a Permittee shall post: "THESE PREMISES ARE UNDER VIDEO SURVEILLANCE. YOUR IMAGE MAY BE RECORDED."
  - C. If a Permittee sells, keeps, or displays firearms capable of being concealed on the person, the Permittee shall post conspicuously at each entrance to the premises, a sign stating: "FIREARMS ARE KEPT, DISPLAYED, OR OFFERED ON THE PREMISES, AND PERSONS UNDER THE AGE OF 21 ARE EXCLUDED UNLESS ACCOMPANIED BY A PARENT OR LEGAL GUARDIAN."
  - D. If a Permittee only sells, keeps, or displays firearms other than firearms capable of being concealed on the person, the Permittee shall post conspicuously at each entrance to the premises, a sign stating: "FIREARMS ARE KEPT, DISPLAYED, OR OFFERED ON THE PREMISES, AND PERSONS UNDER THE AGE OF 18 ARE EXCLUDED UNLESS ACCOMPANIED BY A PARENT OR LEGAL GUARDIAN."
  - E. Where firearm sales activity is the primary business performed at the business premises, the Permittee shall post conspicuously at each entrance to the premises, a sign stating: "FIREARMS ARE KEPT, DISPLAYED, OR OFFERED ON THE PREMISES, AND PERSONS PROHIBITED FROM POSSESSING OR PURCHASING FIREARMS PURSUANT TO FEDERAL, STATE, OR LOCAL LAW ARE EXCLUDED."

### 3-4-717: REPORT OF PERMIT REVOCATION TO FEDERAL AND STATE AUTHORITIES

In addition to any other penalty or remedy, the Police Chief shall report any person or entity whose regulatory permit is denied or revoked pursuant to this Article to the Bureau of Firearms of the California Department of Justice and the Bureau of Alcohol, Tobacco, Firearms, and Explosives within the U.S. Department of Justice.

### 3-4-718: PROMULGATION OF RULES, PROCEDURES, PROCESSES OR OTHER LEGAL DUTIES

- A. The City Manager or City Manager's designee is authorized to establish any additional rules, procedures, and processes concerning or related to the application, issuance, denial, or renewal of the permits authorized under this Chapter, the ongoing operation and City's oversight of retail firearms and ammunitions retail establishments, or any other subject determined to be necessary to carry out the purposes of this Chapter.

- B. Any rules, procedures, or processes promulgated by the City Manager or City Manager designee pursuant to this Section shall be provided to each firearm and ammunition retail establishment, published on the City's website, and maintained and available to the public in the Office of the City Clerk.
- C. Rules, procedures, or processes promulgated by the City Manager or City Manager designee shall become effective upon date of publication on the City's website. Firearms and ammunitions retail establishments shall be required to comply with all state and local laws and regulations, including but not limited to any rules, regulations, or standards adopted by the City Manager.

[Division Number Formerly Reserved]