



Covenant and Agreement for Maintenance of Low Impact Development (LID) &  
National Pollutant Discharge Elimination System (NPDES) BMPs

INSTRUCTIONS

1. Review and complete **two signed** copies of the Agreement. Please make sure to include:
    - Full legal description
    - Building Permit number where required
  2. Describe and identify the location and type of each post-construction BMP feature installed on the Subject Property on an 8 1/2" by 11" site diagram. Label the diagram Exhibit A at the top. This diagram will be attached to the Agreement. Please ensure details and text is legible. Samples of BMPs include:
    - Porous Pavement
    - Cistern/Rain barrel
    - Infiltration trench/pit
    - Bioretention or biofiltration
    - Rain garden/planter box
    - Disconnect impervious surfaces
    - Dry Well
    - Storage Containers
    - Landscaping and landscape irrigation
    - Green Roof
  3. Sign signature page under "Owner" and have signatures on the **two** copies notarized. Attach appropriate acknowledgements.
  4. After forms have been signed by the City Attorney, they will be returned to you for recordation. Have the Agreement, notarization forms and Exhibit A recorded with the Los Angeles County Recorder's Office. The Recorder should mail one copy of the recorded document to the City Clerk as requested on the first page of the Agreement.
  5. Recordation of the Agreement is required prior to issuance of the Certificate of Occupancy.
  6. The Owner is responsible for reporting compliance with BMP maintenance obligations annually. Building & Safety Division will mail a form to you each year that you must sign, certifying compliance with the maintenance plan, and return to Building & Safety Division at P.O. Box 6459, Burbank, CA, 91501-6459. For questions, please contact us at 818-238-5220.
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