



BOARD OF BUILDING AND FIRE CODE APPEALS CITY OF BURBANK

AGENDA

Tuesday, August 13, 2024, 3:00 pm
Community Service Building – Conference Room 104
150 N Third St., Burbank, CA 91502

This agenda contains a summary of each item of business which the Board may discuss or act on at this meeting. The agenda will be posted 24 hours a day outside of City Hall at 275 E. Olive Avenue. It will also be posted in the Police/Fire Headquarters located at 200 N. Third St. and the public library located at 110 N. Glenoaks Blvd. during normal business hours. The agenda packet consisting of the staff reports and all other documentation relating to each item on this agenda are on file in the office of the Building and Safety Division located at 150 N. Third St. and will be posted on the City's website at www.burbankca.gov. Any writings or documents provided to the Board regarding any item on this agenda subsequent to distribution of the agenda packet will be made available for public inspection in the office of Building and Safety Division located at 150 N. Third St. during normal business hours. If you have a question about any matter on the agenda, please call the office of the Building and Safety Division at (818) 238-5220. The facility is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision, or hearing impairments (48-hour notice is required). Please contact the ADA Coordinator at (818) 238-5051 voice or (818) 238-5035 TDD with questions or concerns.

Interpretation Requests:

If you would like to participate in Public Comments and require an interpreter, please telephone the City Clerk's Office at (818) 238-5851 at least 48 hours in advance of the meeting.

Si desea participar en los comentarios públicos y necesita un intérprete, por favor llame a la Oficina de la Secretaria Municipal al (818) 238-5851 al menos 48 horas antes de la reunión.

Եթե ցանկանում եք մասնակցել հանրային մեկնաբանություններին և թարգմանիչ եք պահանջում, խնդրում ենք զանգահարել քաղաքապետարանի գրասենյակ՝ (818) 238-5851 հեռախոսահամարով հանդիպումից 48 ժամ առաջ:

In lieu of in-person attendance, members of the public may participate in the oral communication portion of the meeting via web conference. Please click the following link to access the meeting:

<https://burbankca.zoom.us/j/88689939465?pwd=l4Q5qk200JewHbcNvw5drXZLYT6ZFo.1>

You may also participate in oral communication by calling +1 669 444 9171 or +1 719 359 4580 or +1 720 707 2699

Webinar ID: 886 8993 9465

Passcode: 282255

BOARD MEMBERS:

Ernest Dellinger, Chair

Victor Taracena, Vice Chair

Steve Baghoomian, Member

Sophia Ngo-Conn, Member

Carol-Ann Coates, Member

AGENDA ITEMS

- A. Call to Order
- B. Roll Call
- C. Board Announcements (Announcements on various topics in addition to any listed)
- D. Public Comment (Three minutes on any matter within the Board's jurisdiction)
- E. Approval of Minutes for the Meeting of August 24, 2023
- F. Election of Officers for the 2024-2025 Term
- G. Introduction of Agenda Items (Board Members may request future agenda items)
- H. Reports to Board
 - 1. Introduction of New Fire Marshal James Moye
 - 2. Fire Marshal's Report to Board – General (Fire Marshal, James Moye)
 - 3. Building Official's Report to Board – General (Building Official Mario Osuna)
 - a. Online Permits – Photovoltaic, re-roofs, window replacements, brace and bolt
 - b. Code Compliance job series revision
 - c. Major projects construction updates
 - 4. Presentation of proposed Mandatory Soft-Story Seismic Retrofit program for multi-family residential buildings
 - 5. Presentation of Pre-Approved Accessory Dwelling Unit program
- I. Adjourn