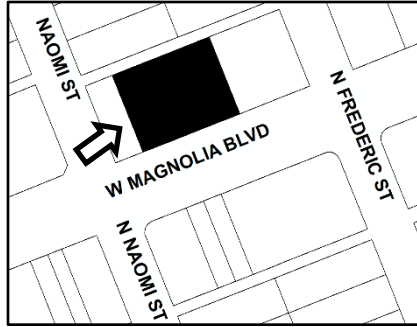


## Public Notice

Proposed Administrative Use Permit for a proposed child daycare facility at 2607 W. Magnolia Blvd.

### What is this?

This notice is to let you know the City of Burbank Community Development Director will be making a decision to approve or deny an application for an Administrative Use Permit (AUP). The application is for a proposed child daycare facility to operate in an existing 4,410 square foot commercial building. The lot size is 15,262 square feet. The subject property is in the MPC-3, Magnolia Park General Business zone.



The proposed project has been determined to be exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15303(c) pertaining to the conversion of existing small structures from an office use to daycare use where only minor modifications are made in the exterior of the structure.

### Why am I getting this?

You are getting this notice because the proposed project is located near where you live or own property. This notice was mailed to all residents and property owners within 1,000 feet of the project to solicit input prior to the final decision. The Community Development Director will make a decision to approve or deny this project *by or after February 15<sup>th</sup>, 2024*. You also have a right to appeal the decision within 15 days of the date that the decision is made (any appeal must be filed with the applicable fee no later than 5:00 p.m. on the 15th day after the decision day). *NOTE: An appointment must be made with the Planning Division to file an appeal after 12:00 p.m. during the 15-day appeal period.*

### How do I find out more or participate?

📞 Call the project planner, Joseph Pangilinan, Associate Planner at 818-238-5250

✉ E-mail the project planner at: [jpangilinan@burbankca.gov](mailto:jpangilinan@burbankca.gov)

📖 View documents related to this project at the Planning office at 150 N. Third Street, Monday through Friday from 8:00 AM to Noon, or by appointment Monday through Friday 1:00 to 5:00 PM, or online at:

<https://www.burbankca.gov/web/community-development/pendingprojects>

**Date:** February 1, 2024

**Project:** Planning Permit No. 23-0003322  
Burbank Planning Division

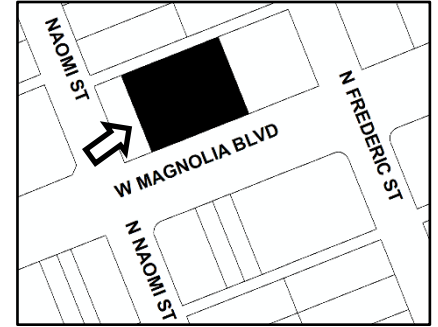


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