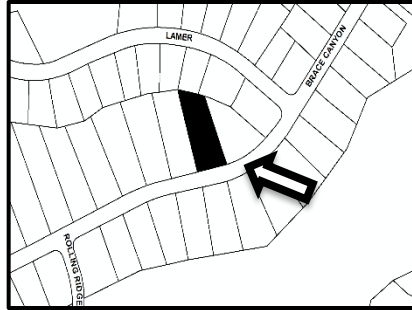


## Public Notice

**Request for a Hillside Development Permit to construct a 938 square-foot, two-story addition to the rear of the existing two-story single-family house, at 3333 Brace Canyon Road**



### What is this?

This notice is to let you know that the City of Burbank Community Development Director will be making a decision to approve or deny an application for a Hillside Development Permit (HDP) to construct a 938 square-foot, two-story addition to the rear of the existing two-story single-family house. The proposed two-story addition consists of a new 444 square-foot covered patio on the first floor, a 21 square-foot expansion for structural bay windows, and a 473 square-foot expansion of the existing bedrooms on the second floor. The subject property is zoned R-1 (Single Family Residential) and is located within the designated Hillside area.

It is staff's assessment that the project is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301(e) pertaining to additions to an existing structure, such as the existing single-family dwelling that is no more than 50 percent of the floor area of the structure before the addition, or 2,500 square feet, whichever is less.

### Why am I receiving this notice?

You are getting this notice because the Project is located near where you live or own property. This notice was mailed to all residents and property owners within 300 feet of the project to solicit input prior to the final decision. The Community Development Director will make a decision to approve or deny the project on or after July 29, 2024. You also have a right to appeal the decision within 15 days of the decision date (*any appeal must be filed with the applicable fee no later than 5:00 p.m. within 15 days of the decision date*). To confirm the appeal period, please contact the Project Planner listed below.

### How do I find out more or participate?

- ☎ Call the project planner, Karen Chavez, at 818-238-5250
- ✉ E-mail the project planner at: [kchavez@burbankca.gov](mailto:kchavez@burbankca.gov)
- 📖 View documents related to this project at the Planning office at 150 N. Third Street, Monday through Friday from 8:00 AM to Noon, by appointment Monday through Friday 1:00 to 5:00 PM, or online at: [www.burbankca.gov/pendingprojects](http://www.burbankca.gov/pendingprojects)

Date: July 12, 2024

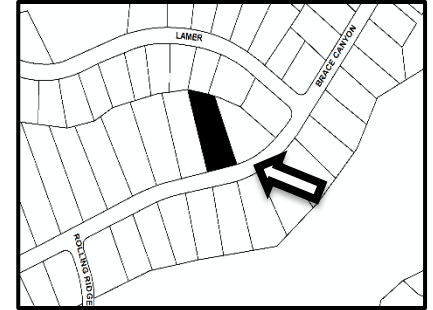
Project: Planning Permit No. 23-0003095

Burbank Planning Division - [www.burbankca.gov/planning](http://www.burbankca.gov/planning)



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