



**COMMUNITY  
DEVELOPMENT**

City of Burbank – Planning Division  
**Senate Bill 9 - Urban Lot Split**  
***Owner Occupancy Affidavit***

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California Senate Bill 9 requires cities to ministerially review certain subdivisions of one single-family residential zoned lot, into two single-family residential zoned lots. The proposed Urban Lot Split project would require the initial submittal of an application, fees, site eligibility checklist, and all other submittal requirements needed for review.

Urban Lot Split projects require a signed affidavit affirming that the Applicant will occupy one of the housing units as my principal residence for a minimum of three (3) years from the date of the approval of the Urban Lot Split. The affidavit will allow the City to be in full compliance of the State Bill requirements.

**Please note that failure to complete this form may result in a delay to any projects requiring public review.**

**Project Address:** \_\_\_\_\_

**Project Description:**

\_\_\_\_\_  
\_\_\_\_\_

**Date Project was deemed Approved:** \_\_\_\_\_

I, \_\_\_\_\_, am the Applicant for the proposed project at the above-referenced subject property and am pursuing an Urban Lot Split pursuant to Senate Bill 9 (Section 66411.7). I intend to occupy one of the housing units as my principal residence for a minimum of three (3) years from the date of the approval of the Urban Lot Split.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_