

A PROCLAMATION BY THE DIRECTOR OF  
EMERGENCY SERVICES TO FURTHER PROTECT  
WORKERS AND CUSTOMERS OF ESSENTIAL  
BUSINESSES TO PREVENT THE SPREAD OF  
COVID-19

The Director of Emergency Services of the City of Burbank does hereby find:

1. On March 13, 2020, a local emergency was declared in the City of Burbank due to COVID-19 pandemic.
2. On March 17, 2020, the City Council by Resolution No. 20-29,135 confirmed the existence of the local emergency and confirmed the powers of the Director of Emergency Services to take all acts pursuant to Burbank Municipal Code Section 5-2-106 to protect life and property.
3. On March 19, 2020, the Los Angeles County Public Health Officer issued an Order entitled Safer at Home for Control of COVID-19 (Order). This Order encompassed rules for events and gathering, social distancing and closure of non-essential businesses and areas, as well as listing categories of essential businesses allowed to stay open under the Order.
4. On March 19, 2020, the Governor issued an executive order similar to the Safer at Home Order.
5. On March 21, 2020, the Los Angeles County Public Health Officer issued a revised Safer at Home for Control of COVID-19 Order which further restricted gatherings and changed categories of non-essential and essential businesses under the Order. The Order is effective through April 19, 2020 unless extended further.
6. The Order applies within the Los Angeles County Public Health jurisdiction, which is all unincorporated areas and cities within Los Angeles County except for the cities of Long Beach and Pasadena (who have their own public health officers.) The City of Burbank is subject to this Order.
7. The Order specifically requires all businesses to cease in-person operations and close to the public, unless the business is defined as an Essential Business by the Order.
8. The order also articulated infection control precautions that Essential Businesses had to institute such as social distancing of six feet between employees, patrons and each other, to the extent feasible, and providing handwashing facilities or hand sanitizers.
9. As stated in the Order, it is intended to deter the spread of COVID-19 by preventing people from being in unnecessary close contact.
10. On Monday, April 6, 2020, LA County Public Health Director urged residents to stay home this week, if at all possible, including skipping shopping unless essential, and limiting time outdoors.
11. The Public health Director also suggested wearing cloth masks whenever residents were out in public getting essential supplies and services. Officials also asked citizens to refrain from using medical-grade N95 or surgical masks,

- which are needed for health care providers and first responders and are in short supply.
12. Centers for Disease Control and Prevention recently announced "...that a significant portion of individuals with coronavirus lack symptoms ("asymptomatic") and that even those who eventually develop symptoms ("pre-symptomatic") can transmit the virus to others before showing symptoms. This means that the virus can spread between people interacting in close proximity—for example, speaking, coughing, or sneezing—even if those people are not exhibiting symptoms. In light of this new evidence, CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies) **especially** in areas of significant community-based transmission."
  13. As of Wednesday, April 8, 2020, Los Angeles County has more than 7,000 reported COVID-19 cases and the City of Burbank has 79.
  14. Under the Order people may leave their home to travel to and from Essential Businesses or to work at Essential Businesses.
  15. Given, the current environment, and this critical period to "flatten the curve" and stop or slow the spread of COVID-19, there is further need to protect workers and customers of Essential Businesses.
  16. Further, the L.A. County Order provides that the Order does not supersede any stricter limitation imposed by a local public entity within the Los Angeles Public Health Jurisdiction.
  17. The rules and regulations being issued pursuant to the authority vested in the Director of Emergency Services under Burbank Municipal Code Section 5-2-106 are reasonably related and necessary to the protection of life and property as affected by the spread of COVID-19.

The Director of Emergency Services of the City of Burbank does hereby order:

- A. The following rules and regulations are hereby instituted within the City Burbank:
  1. All workers who work at businesses or perform services that are considered Essential Businesses must wear face coverings over their noses and mouths while performing their work. This order applies to workers of the following Essential Businesses under paragraph 13 of the Los Angeles County Public Health Safer at Home Order dated March 21, 2020, in the following subsections:
    - (a) Grocery stores, certified farmers' markets, farm and produce stands, supermarkets, Food banks, convenience stores, warehouse stores, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruit and vegetables, pet supply, water, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning or personal care products). This includes stores that sell groceries and sell other non-

- grocery products, and products necessary to maintaining the safety, sanitation, and essential operation of residences;
- (c) Organizations and businesses that provide food, shelter, social services and other necessities of life for economically disadvantaged or otherwise needy individuals (including gang prevention and intervention, domestic violence, and homeless services agencies);
  - (e) Gas stations, auto-supply, mobile auto repair operations, auto repair shops (including, without limitation, auto repair shops adjacent to or otherwise in connection with a retail or used auto dealership), and bicycle repair shops and related facilities;
  - (f) Banks, credit unions, financial institutions and insurance companies;
  - (g) Hardware stores, nurseries; building supply stores;
  - (h) Plumbers, electricians, exterminators, custodial/janitorial workers, handyman services, funeral home workers and morticians, moving services, HVAC installers, carpenters, vegetation services, tree maintenance, landscapers, gardeners, property managers, private security personnel and other service providers who provide services to maintain the safety, sanitation, and essential operation to properties and other Essential Businesses;
  - (i) Businesses providing mailing and shipping services, including post office boxes;
  - (k) Laundromats, dry cleaners, and laundry service providers;
  - (l) Restaurants and other food facilities that prepare and serve food, but only for delivery, drive thru or carry out;
  - (m) Businesses that supply office or computer products needed by people who work from home;
  - (p) Taxis, ride sharing services and other private transportation providers providing transportation services necessary for activities of daily living and other purposes expressly authorized in this Order;
  - (w) Hotels, motels, shared rental units and similar facilities.
2. At this time, the face coverings required by this order for workers are not medical-grade masks or N95 respirators, but rather, fabric coverings, such as scarves and bandanas. All workers required to wear these face coverings must wash any reusable face coverings, for the health and safety of themselves and others. Single-use face coverings must be properly discarded into trash receptacles.
3. All such employers, who are an Essential Business listed in subparagraph A. 1, above, must provide their employees non-medical grade face coverings which may include cloth coverings at the employers' sole expense.
4. All customers and visitors of Essential Businesses listed in subparagraph A. 1, above, must wear face coverings over their noses and mouths. The face coverings should not be medical-grade masks or N95 respirators, but should be fabric coverings, such as scarves and bandana coverings.

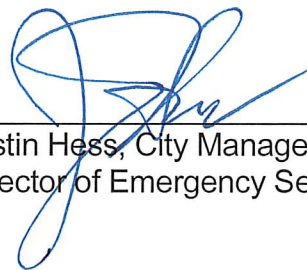
5. A business owner or operator of an Essential Business listed in subparagraph A. 1, above, may refuse admission or service to any individual who fails to wear face coverings as required by this Order.

B. Pursuant to Burbank Municipal Code Section 5-2-301 it is unlawful to commit any act forbidden by this order. Any person violating any of the provisions or failing to comply with any of the mandatory requirements of this Code including violating this order may be charged with a misdemeanor pursuant to Burbank Municipal Code Section 1-1-105.

C. This order is effective 12:01: a.m. on April 10, 2020, until the termination of the Los Angeles County Public Health Safer at Home Order dated March 21, 2020, unless this order is terminated sooner or extended.

D. If any section, subsection, sentence, clause or phrase of this order is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this order.

DATED this 8th day of April, 2020.



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Justin Hess, City Manager and  
Director of Emergency Services